

Human Services System

County of San Bernardino

Final Budget
2001-2002



HUMAN SERVICES GROUP**SUMMARY**

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
BEHAVIORAL HEALTH:				
BEHAVIORAL HEALTH	182	95,943,170	94,100,417	1,842,753
OFFICE OF ALCOHOL AND DRUG ABUSE	186	23,828,434	23,621,334	207,100
CHILD SUPPORT SERVICES	190	41,166,587	41,166,587	-
HEALTH CARE COSTS	193	178,401,403	159,300,000	19,101,403
HUMAN SERVICES SYSTEM:				
ADMINISTRATIVE CLAIM	196	316,899,035	303,900,688	12,998,347
SUBSISTENCE PAYMENTS	201	404,608,512	383,502,661	21,105,851
AID TO INDIGENTS	219	1,524,154	447,000	1,077,154
PUBLIC HEALTH:				
PUBLIC HEALTH	225	64,413,368	63,783,368	630,000
CALIFORNIA CHILDREN'S SERVICES	229	7,466,526	6,181,713	1,284,813
INDIGENT AMBULANCE	231	472,501	-	472,501
VETERANS AFFAIRS	234	1,068,151	264,000	804,151
TOTAL GENERAL FUND		<u>1,135,791,841</u>	<u>1,076,267,768</u>	<u>59,524,073</u>
<u>SPECIAL REVENUE FUNDS</u>				
AGING AND ADULT SERVICES:				
AGING PROGRAMS	166	8,261,772	8,138,346	123,426
ARROWHEAD REGIONAL MEDICAL CENTER:				
TELEMEDICINE FEDERAL GRANT FUND	180	1,850,000	1,850,000	-
SPECIAL PATIENT ACCOUNT	181	3,119	100	3,019
BEHAVIOR HEALTH :				
SPECIAL PATIENT ACCOUNT	189	12,832	2,500	10,332
HUMAN SERVICES SYSTEM:				
PROPOSITION 36	221	8,137,959	8,137,959	-
PRESCHOOL SERVICES	222	34,579,213	33,241,666	1,337,547
PUBLIC HEALTH:				
CAJON PASS	232	608,960	163,500	445,460
TOTAL SPECIAL REVENUE FUNDS		<u>53,453,855</u>	<u>51,534,071</u>	<u>1,919,784</u>
<u>ENTERPRISE FUND</u>				
ARROWHEAD REGIONAL MEDICAL CENTER	176	223,718,475	225,193,035	

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES
DIRECTOR: MARY SAWICKI
BUDGET UNIT: AGING PROGRAMS (SBB OOA, SBG OOA, SYA OOA, SYW OOA)

I. GENERAL PROGRAM STATEMENT

The aging programs are predominately funded by several federal and state sources and are budgeted in budget units SBB, SBG, SYA, and SYW as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services (*Budget Unit SBG*)
- Title VII – Long-term care ombudsman and elder abuse prevention (*Budget Unit SBG*)
- Title V – Senior Employment Program, which provides part-time employment services for seniors. (*Budget Unit SBB*)
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes (*Budget Unit SYA*)
- CDBG – Supplements the nutrition program (*Budget Unit SBG*)
- Community-Based Services Programs which provides surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes (*Budget Unit SYW*)
- USDA – Supplements the cost of the nutrition program (*Budget Unit SBG*)

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	6,648,740	8,189,433	6,609,999	8,261,772
Total Revenue	6,237,616	8,232,864	6,644,999	8,138,346
Fund Balance		(43,431)		123,426
Budgeted Staffing		100.0		96.8
<u>Workload Indicators</u>				
Senior Employment Enrollees	225	240	220	240
Meals Served	1,093,281	1,063,000	1,159,741	1,063,000
Sr Home & Health Care clients	313	625	280	425
Community Based Svcs clients	860	1,165	1,167	1,165
Information & Assistance contacts	14,326	16,000	16,883	17,500

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Overall budgeted staffing has decreased by 3.2 positions with a net decrease of \$66,654 in salaries and benefits.

The Senior Employment Program, which provides part-time work for participating seniors has been decreased 3.1 positions in order to absorb the minimum wage increase effective January 2001. This results in reducing the level of part-time participants from 106 to 100. There is no net decrease in costs, as the higher wage will offset the decrease in staffing.

The Community Based Services Program has been decreased by 2.0 positions to reflect less funding than originally anticipated for the Linkages component, which provides multiple services to persons with disabilities and frail seniors living in their homes.

AGING AND ADULT SERVICES

The new Family Caregiver Program under Title III Special Programs for the Aging, which provides support services to persons providing long-term care to seniors, has been increased by 1.9 positions.

PROGRAM CHANGES

Reimbursements have been increased by a net \$503,489 to reflect additional reimbursement of charges for Aging staff in support of Adult Services programs budgeted in the HSS Administration budget in the amount of \$244,679 and increased shared costs to be reimbursed from within the Office on Aging budget in the amount of \$269,810. An additional \$11,000 has been included for the County Match requirement associated with the new Family Caregiver Program under Title III Special Programs for the Aging, and this is offset by a decrease of \$22,000 for the Community Development Block Grant, which supplements the Title III Nutrition Program.

Revenues have an overall net decrease of \$523,101 due to receiving less-than-anticipated funding for the Multi-Purpose Senior Services Program expansion, as well as a reduction of one time funding previously received for start up costs for the Community Based Services Program. These decreases are partially offset by an increase in revenue to provide the new Family Caregivers Program under Title III Special Programs for the Aging.

GROUP: Human Services System DEPARTMENT: Aging and Adult Services FUND : Special Revenue Summary SBB OOA, SBG OOA, SYA OOA, SYW OOA			FUNCTION: Public Assistance ACTIVITY: Administration		
			2001-02	2001-02	
			Board Approved	Board Approved	
			Base Budget	Changes to	
				Base Budget	
	2000-01	2000-01	2001-02	2001-02	
	Actuals	Approved Budget	Base Budget	Changes to	2001-02
				Base Budget	Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,370,297	2,767,308	2,956,212	(66,654)	2,889,558
Services and Supplies	5,333,348	6,091,547	6,479,318	(617,018)	5,862,300
Central Computer	12,183	8,885	8,885	17,855	26,740
Transfers	257,983	308,560	308,560	664,970	973,530
Total Expenditure Authority	7,973,811	9,176,300	9,752,975	(847)	9,752,128
Less:					
Reimbursements	(1,363,812)	(986,867)	(986,867)	(503,489)	(1,490,356)
Total Appropriation	6,609,999	8,189,433	8,766,108	(504,336)	8,261,772
<u>Revenue</u>					
Use of Money & Property	25,590	21,000	21,000	4,000	25,000
State, Federal or Gov't Aid	6,659,703	8,181,864	8,567,766	(484,420)	8,083,346
Other Revenue	(40,294)	30,000	30,000	-	30,000
Total Revenue	6,644,999	8,232,864	8,618,766	(480,420)	8,138,346
Fund Balance		(43,431)	147,342	(23,916)	123,426
Budgeted Staffing		100.0	100.0	(3.2)	96.8

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND : Special Revenue SBB OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	887,217	819,592	880,453	1,908	882,361
Services and Supplies	47,773	50,572	51,132	8,441	59,573
Transfers	34,415	34,467	34,467	43,807	78,274
Total Expenditure Authority	969,405	904,631	966,052	54,156	1,020,208
Less:					
Reimbursements	(56,278)	(49,631)	(49,631)	(45,204)	(94,835)
Total Appropriation	913,127	855,000	916,421	8,952	925,373
<u>Revenue</u>					
State, Federal or Gov't Aid	899,382	862,477	917,477	27,719	945,196
Other Revenue	1,415	-	-	-	-
Total Revenue	900,797	862,477	917,477	27,719	945,196
Fund Balance		(7,477)	(1,056)	(18,767)	(19,823)
Budgeted Staffing		56.9	57.0	(3.2)	53.8

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	5,861	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	560	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	6,421	
Subtotal Base Year Revenue	-	
Subtotal Base Year Fund Balance	6,421	

Mid Year Adjustments

Description	Board Approved Date
Salaries and Benefits	55,000
Subtotal Mid Year Appropriation	55,000
Revenue	55,000
Subtotal Mid Year Revenue	55,000
Subtotal Mid Year Fund Balance	-
Total Appropriation Change	61,421
Total Revenue Change	55,000
Total Fund Balance Change	6,421
Total 2000-01 Appropriation	855,000
Total 2000-01 Revenue	862,477
Total 2000-01 Fund Balance	(7,477)
Total Base Budget Appropriation	916,421
Total Base Budget Revenue	917,477
Total Base Budget Fund Balance	(1,056)

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget		
Salaries and Benefits	9,309	1 FTE Accounting Tech reclassified to Staff Analyst I
	47,599	Minimum Wage Increase for Program Enrollees
	(55,000)	Extension & additional funding from prior year not anticipated this year
	<u>1,908</u>	
Services and Supplies	5,191	Increased training and seminars for enrollees
	3,000	Planned increase in services to support enrollees in the Senior Employment Program such as seminars, testing, recognition and special projects
	3,000	Workers Compensation cost increase
	(2,750)	Miscellaneous charges which previously were charged directly are now being paid through interfund transfers
	<u>8,441</u>	
Transfers	7,138	Costs which were previously charged directly are now being paid by SBG and reimbursed through transfers
	3,399	Increase in data processing charged through SBG
	11,900	Increase in Gen Liability charged through SBG
	10,643	Increase in salaries for administrative support services charged by other funds
	10,727	EHAP charged through SBG
	<u>43,807</u>	
Total Expenditure Authority	<u>54,156</u>	
Reimbursements	(7,190)	Reimbursement for position which provides support to Multi-Purpose Senior Services Program
	(38,014)	Reimbursement for position which provides support to Nutrition and Special Circumstances /Tangible Services Programs
	<u>(45,204)</u>	
Total Appropriation	<u>8,952</u>	
Licenses & Permits		
State/Federal Aid	7,896	Increase due to anticipated additional funding to help offset minimum wage increase
	19,823	Fund Balance Adjustment
Total Revenue	<u>27,719</u>	
Fund Balance	<u>(18,767)</u>	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND : Special Revenue SBG OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	991,697	1,112,003	1,172,285	52,125	1,224,410
Services and Supplies	4,381,850	4,379,236	4,692,135	68,866	4,761,001
Central Computer	12,183	8,885	8,885	10,677	19,562
Transfers	144,641	175,000	175,000	237,194	412,194
Total Expenditure Authority	5,530,371	5,675,124	6,048,305	368,862	6,417,167
Less:					
Reimbursements	(1,185,385)	(857,162)	(857,162)	(387,061)	(1,244,223)
Total Appropriation	4,344,986	4,817,962	5,191,143	(18,199)	5,172,944
Revenue					
Use of Money & Property	20,355	21,000	21,000	4,000	25,000
State, Federal or Gov't Aid	4,428,884	4,704,376	4,893,205	74,573	4,967,778
Other Revenue	(43,169)	30,000	30,000	-	30,000
Total Revenue	4,406,070	4,755,376	4,944,205	78,573	5,022,778
Fund Balance		62,586	246,938	(96,772)	150,166
Budgeted Staffing		26.1	26.1	1.9	28.0

AGING AND ADULT SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	60,282	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	124,070	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>184,352</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Fund Balance	<u>184,352</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits		
Services and Supplies	188,829	Contract amendment to increase Nutrition and Support services. Approved 1/9/01.
Subtotal Mid Year Appropriation	<u>188,829</u>	
Revenue	188,829	State & Federal Aid
Subtotal Mid Year Revenue	<u>188,829</u>	
Subtotal Mid Year Fund Balance	<u>-</u>	
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Total Appropriation Change	373,181	
Total Revenue Change	188,829	
Total Fund Balance Change	184,352	
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Total 2000-01 Appropriation	4,817,962	
Total 2000-01 Revenue	4,755,376	
Total 2000-01 Fund Balance	62,586	
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Total Base Budget Appropriation	5,191,143	
Total Base Budget Revenue	4,944,205	
Total Base Budget Fund Balance	246,938	

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	91,858	Increase due to the addition of 2.0 positions in the Ombudsman program
	(75,920)	Decrease due to reduction of 1.46 positions in the Ombudsman program
	90,711	Increase due to the addition of 2.0 positions for Title III and Adult Svcs programs
	(40,774)	Decrease due to the reduction of 1.0 positions for the Title III programs
	11,876	Increase of .38 positions due to part-time position increased to full-time in the SIA program
	33,663	Increase due to the addition of 1.0 positions for the Title III E and Multi-Purpose Senior Services Programs
	(37,927)	Decrease due to transfer of 1.0 positions to fund SYA for the Multi-Purpose Senior Services Program
	(21,362)	Decrease due to net change in vacancy factor
	<u>52,125</u>	
Services and Supplies	(115,000)	Decrease Rents & Leases per GASB 34 (moved to Cost Applied)
	31,388	Increase for Application Development
	(9,363)	Decrease in communications per budget instructions
	(8,580)	Decrease in Dist Equip and Service charges per budget instructions
	(44,855)	Decrease in COWCAP
	159,545	Increase in Other Professional Services for services funded by the Title III E
	55,731	Fund Balance Adjustment
	<u>68,866</u>	
Central Computer	<u>10,677</u>	
	<u>10,677</u>	
	<u>-</u>	
Transfers	108,555	Increase in HSS transfers for support services and overhead costs
	114,000	Increase Rents & Leases per GASB 34 (moved from S&S)
	19,639	Increase in costs transferred from SBB and SYA funds for salaries/benefits
	(5,000)	Decrease in County Counsel charges for legal services
	<u>237,194</u>	
Total Expenditure Authority	<u>368,862</u>	
Reimbursements	(11,000)	Increase in Human Services System General Fund contribution to cover match
	(244,679)	Increase from Human Services System for the Special Circumstances program
	(153,382)	Increase from funds SBB/SYA/SYW due to increases in distributed costs
	22,000	Decrease in Economic and Community Development reimbursements for the CDBG block grant
	<u>(387,061)</u>	
Total Appropriation	<u>(18,199)</u>	
Licenses & Permits		
Use of Money & Property	4,000	Increase in interest due to increased funding
State/Federal Aid	74,573	Increase in revenue due to the addition of the Title III E Family Caregiver Program
Total Revenue	<u>78,573</u>	
Fund Balance	<u>(96,772)</u>	

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SYA OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	421,538	600,355	632,862	(9,945)	622,917
Services and Supplies	479,397	1,056,839	1,119,103	(652,551)	466,552
Central Computer	-	-	-	7,178	7,178
Transfers	28,195	24,755	24,755	336,188	360,943
Total Expenditure Authority	929,130	1,681,949	1,776,720	(319,130)	1,457,590
Less:					
Reimbursements	(122,149)	(80,074)	(80,074)	(71,224)	(151,298)
Total Appropriation	806,981	1,601,875	1,696,646	(390,354)	1,306,292
Revenue					
Use of Money & Property	5,235		-		-
State, Federal or Gov't Aid	809,392	1,694,106	1,788,877	(498,526)	1,290,351
Other Revenue	1,460	-	-	-	-
Total Revenue	816,087	1,694,106	1,788,877	(498,526)	1,290,351
Fund Balance		(92,231)	(92,231)	108,172	15,941
Budgeted Staffing		12.0	12.0	0.0	12.0

Total Changes Included in Board Approved Base budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 17,337 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 19,015 Inflation, Risk Mgmt Liabilities

Subtotal Base Year Appropriation 36,352

Revenue 36,352 State & Federal Aid

Subtotal Base Year Revenue 36,352

Subtotal Base Year Fund Balance -

Mid Year Adjustments

Description

Board Approved Date

Salaries and Benefits 15,170 Reclassify 6 Senior Services Counselor positions to Social Service Practitioners
Board approved 3/27/01

Services and Supplies 43,249 Cost of Living increase for Multi-Purpose Senior Services program for services
to clients-Board approved 1/30/01

Subtotal Mid Year Appropriation 58,419

Revenue 58,419 State & Federal Aid

Subtotal Mid Year Revenue 58,419

Subtotal Mid Year Fund Balance -

Total Appropriation Change 94,771

Total Revenue Change 94,771

Total Fund Balance Change -

Total 2000-01 Appropriation 1,601,875

Total 2000-01 Revenue 1,694,106

Total 2000-01 Fund Balance (92,231)

Total Base Budget Appropriation 1,696,646

Total Base Budget Revenue 1,788,877

Total Base Budget Fund Balance (92,231)

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(42,968)	Decrease 1.0 position for Supervision Social Service Practitioner
	<u>33,023</u>	Increase 1.0 position for Clerk III for Program expansion
	<u>(9,945)</u>	
Services and Supplies	(8,416)	Net decrease in equipment as expansion was half of expectations
	(657,122)	Decrease in Prof. Services as Public Health Nurses paid from 5045 Account and less than expected expansion means less purchased services for clients
	(2,954)	Net decrease in various accounts because expansion was half of expectations
	<u>15,941</u>	Fund Balance Adjustment
	<u>(652,551)</u>	
Central Computer	7,178	
	<u>7,178</u>	
Transfers	256,000	Increase in transfers as Public Health changed from billing through Professional
	80,188	Increase Fiscal and Program Support expenses from other funds due to program expansion.
	<u>336,188</u>	
Total Expenditure Authority	<u>(319,130)</u>	
Reimbursements	(12,829)	Increase in Salary reimbursements from SYW Fund because of expansion of Linkages and shared positions
	(58,395)	Increase in Salary reimbursements from Human Services Fund (Adult Services) primarily due to 3 shared Clerk III positions
	<u>(71,224)</u>	
Total Appropriation	<u>(390,354)</u>	
State/Federal Aid	(498,526)	Decrease because Program did not expand as much as expected
Total Revenue	<u>(498,526)</u>	
Fund Balance	<u>108,172</u>	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND : Special Revenue SYW OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	69,844	235,358	270,612	(110,742)	159,870
Services and Supplies	424,327	604,900	616,948	(41,774)	575,174
Transfers	<u>50,732</u>	<u>74,338</u>	<u>74,338</u>	<u>47,781</u>	<u>122,119</u>
Total Appropriation	544,903	914,596	961,898	(104,735)	857,163
Revenue					
State, Federal or Gov't Aid	<u>522,045</u>	<u>920,905</u>	<u>968,207</u>	<u>(88,186)</u>	<u>880,021</u>
Total Revenue	522,045	920,905	968,207	(88,186)	880,021
Fund Balance		(6,309)	(6,309)	(16,549)	(22,858)
Budgeted Staffing		5.0	5.0	(2.0)	3.0

AGING AND ADULT SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	8,440	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	12,048	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>20,488</u>	
Revenue	20,488	State & Federal Aid
Subtotal Base Year Revenue	<u>20,488</u>	
Subtotal Base Year Fund Balance	<u>-</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	26,814	Approved 3/27/01. Reclassified 3 Senior Services Counselor positions to Social Service Practitioners
Subtotal Mid Year Appropriation	<u>26,814</u>	
Subtotal Mid Year Revenue	<u>26,814</u>	State & Federal Aid
Subtotal Mid Year Fund Balance	<u>-</u>	
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Total Appropriation Change	47,302	
Total Revenue Change	47,302	
Total Fund Balance Change	-	
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Total 2000-01 Appropriation	914,596	
Total 2000-01 Revenue	920,905	
Total 2000-01 Fund Balance	(6,309)	
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Total Base Budget Appropriation	961,898	
Total Base Budget Revenue	968,207	
Total Base Budget Fund Balance	(6,309)	

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(61,143)	(1.0 position) Supv Social Svc Practitioner reduction due to anticipated expansion not funded
	(49,599)	(1.0 position) Public Health Nurse II reduction due to anticipated expansion not funded
	<u>(110,742)</u>	
Services and Supplies	(20,998)	Services and supplies which were previously charged directly are now being charged through interfund transfers
	(6,000)	Decrease in inventory purchases after program start up
	(6,026)	Projected contractor funding less than anticipated for 2000-01
	(8,750)	Travel charges reclassified to interfund; reevaluation of previously projected travel expenses
	<u>(41,774)</u>	
Transfers	12,051	Increased support from other fund providing administrative and fiscal services
	35,730	Increase in transfers to SBG due to inflation in services and supplies charged interfund, which were previously charged directly
	<u>47,781</u>	
Total Expenditure Authority	<u>(104,735)</u>	
Total Appropriation	<u>(104,735)</u>	
State/Federal Aid	(111,044)	Decrease due to anticipated expansion not being funded
	22,858	Fund Balance Adjustment
Total Revenue	<u>(88,186)</u>	
Fund Balance	<u>(16,549)</u>	

OVERVIEW OF BUDGET

DEPARTMENT: ARROWHEAD REGIONAL MEDICAL CENTER

DIRECTOR: MARK H. UFFER

	<u>Current Exp/ Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Staffing</u>
Arrowhead Regional Medical Center	223,718,475	225,193,035		2,189.5
Telemedicine Federal Grant Fund	1,850,000	1,850,000	-	
Special Patient Account	3,119	100	3,019	
Total	225,571,594	227,043,135	3,019	2,189.5

BUDGET UNIT: ARROWHEAD REGIONAL MEDICAL CENTER (EAD MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center provides inpatient and outpatient medical care to County residents in accordance with state law. The medical center operates through an enterprise fund. Under this system, revenues earned from operations are retained to fund the program.

II BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Current Expense	202,474,276	211,891,467	218,811,450	223,718,475
Depreciation	11,987,739	11,475,000	11,552,496	11,520,000
Total Revenue	216,548,314	211,891,467	226,248,974	225,193,035
Fixed Assets	1,091,703	1,655,897	1,469,679	1,474,560
Budgeted Staffing		2,100.3		2,189.5

Workload Indicators

Aver. Daily Inpatient Census ARMC	211	214	232	231
Aver. Daily Inpatient Census DBH	54	54	54	51
Emergency Room Visits	61,800	64,000	66,635	65,000
Outpatient Clinic Visits	199,000	195,000	199,267	196,000

Significant differences between actual and budget 2000-01 existed in salaries and benefits due to the hospital experiencing an inpatient census increase of 10% as well as a 7.9% increase in emergency room visits. These increases are also reflected in revenues. Variances in transfers were due to additional debt service payments and an accounting change related to the payment of site reuse, which was budgeted in services and supplies.

III HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 89.2 positions. Budget additions include 58.7 positions to staff an 8% increase in inpatient census and opening of MICU/Rapid Entry Unit, 14.0 positions in Environmental Services resulting from increased census and management's emphasis on maintaining appearance of building, 15.0 positions to staff for increased census and new residency programs, and 1.5 net positions added to ancillary areas to meet workload demands created by volume increases.

PROGRAM CHANGES

Program changes affecting the budget include: increased medical supplies \$3.5 million due to an 8% increase in inpatient census and additional inflation, over the 2% allowed, for medical supplies based on the Consumer Price Index. Medically Indigent Adult Program costs increased \$1.2 million due to increased volume and increased third party administrative rates. Computer software and other professional expenses increased \$3.5 million for purchase and installation of new Hospital Information System. Utilities' expense increased \$1.1 million due to increased natural gas rates. Other professional services increased \$1.6 million due to additional security and increased pharmacy and physician payments created by volume increases.

ARROWHEAD REGIONAL MEDICAL CENTER

Due to an accounting change, central computer charges decreased \$2.0 million and transfers increased \$1.0 million, corresponding offsetting charges are reflected in services and supplies.

Major changes in program revenues include a \$4.2 million increase in Medicare revenues due to additional inpatient discharges and outpatient visits, a net increase of \$3.9 million in Medi-Cal revenues due to a one-time \$6.2 million Medi-Cal outpatient settlement less net reduction of \$2.3 million in SB 855 and SB 1255 disproportionate share revenues, and a \$8.8 million increase in insurance revenues due to 16% increase in volume and higher reimbursement rates resulting from restructuring of insurance contracts, partially offset by a \$3.7 million decrease in Behavioral Health revenues due to contractual rates and inpatient census decreases.

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Enterprise EAD MCR

FUNCTION: Health & Sanitation
ACTIVITY: County Medical Ctr

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	103,208,206	97,725,233	103,892,194	5,708,160	109,600,354
Services and Supplies	103,255,038	107,371,790	103,368,029	4,911,914	108,279,943
Central Computer	1,984,479	2,960,628	2,960,628	(1,964,751)	995,877
Transfers	10,363,727	3,833,816	3,833,816	1,008,485	4,842,301
Total Current Expense	218,811,450	211,891,467	214,054,667	9,663,808	223,718,475
Depreciation	11,552,496	11,475,000	11,475,000	45,000	11,520,000
<u>Revenue</u>					
Current Services	49,907,515	39,041,500	39,041,500	5,335,000	44,376,500
State, Federal or Gov't Aid	198,831,628	167,605,379	167,605,379	7,716,964	175,322,343
Other Revenue	(22,490,169)	5,244,588	5,244,588	249,604	5,494,192
Total Revenue	226,248,974	211,891,467	211,891,467	13,301,568	225,193,035
<u>Fixed Asset</u>					
Fixed Asset Equipment	813,784	1,000,000	1,000,000	-	1,000,000
Capital Lease Equipment	655,895	655,897	655,897	(181,337)	474,560
	1,469,679	1,655,897	1,655,897	(181,337)	1,474,560
Budgeted Staffing		2,100.3	2,101.3	88.2	2,189.5

ARROWHEAD REGIONAL MEDICAL CENTER

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	6,107,031	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	1,285,457	Inflation, Risk Mgmt Liabilities
	(9,700,000)	Elimination of prior year estimated cash deficit to be absorbed by 2000-01 operations
Subtotal Base Year Appropriation	<u>(2,307,512)</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	46,776	9/12/00 Classification action - 1 position
	65,458	Classification action - 1 position replaced Cont. Risk
		11/28/00 Mgr.
	(69,343)	11/28/00 Classification action - (1) Position replaced by Hosp Risk Coord.
	82,405	12/19/00 Contract # 00-1289 - 1 FTE
	(65,366)	1/23/01 Pos. Reclass. & Transfer - (1) FTE transferred to Risk Mgmt.
Services and Supplies	254,120	10/31/00 Physician agreements 00-1134 through 00-1150, which increased payments for provision of care to Medically indigent adults.
	188,000	3/20/01 convert ARMC Colton clinic to a Medically Indigent Adult
	15,500	9/12/00 Contract #00-944 with Sean Thomas M.D. to provide care to Medically Indigent Adults in 29 Palm/Yucca Valley area. Replaced Inland Faculty Med. Grp., noted incremental increase in budget only.
	3,519,216	3/6/01 Contracts #01-160 & #01-161 with Meditech & JWild for installation & implementation of new Hospital Information System.
	40,000	10/17/00 Contract #00-1064 with Loma Linda Univ. to provide rehab. Services to ARMC patients. Noted incremental increase in budget only.
	473,074	10/31/00 Physician agreements 00-1134 through 00-1150 for various admin., teaching, supervision & patient care services at ARMC.
	(135,000)	12/19/00 Contract #00-1303 assignment of Dialysis agreement with Gambro from Internal Medical Grp. Noted
	55,872	9/19/00 Contracts #00-953 & #00-954 with Edgar Kellar & Phillip Romano to provide Medically Indigent clinic buildings in 29 Palm/Yucca Valley area.
Subtotal Mid Year Appropriation	<u>4,470,712</u>	
Total Current Expense Change	2,163,200	
Total Revenue Change	-	
Total 2000-01 Approved Budget Current Expense	211,891,467	
Total 2000-01 Approved Budget Revenue	211,891,467	
Total Base Budget Current Expense	214,054,667	
Total Base Budget Revenue	211,891,467	

ARROWHEAD REGIONAL MEDICAL CENTER

Board Approved Changes to Base Budget

Salaries and Benefits	5,008,730	Addition of 88.14 FTE's for 8% increase in Inpatient Census, opening of 16 bed Rapid Admission/MICU unit and resulting volume increases in ancillary areas.
	699,430	Previously unbudgeted Paid Holiday worked & Double time pay for various contract & per-diem positions
	<u>5,708,160</u>	
Services and Supplies	680,300	Increased MIA, CTAP & AB 75 claims processing fees. Increased claims expense for MIA's referred to St. Bernardines for open heart procedures.
	232,120	ARMC Café volume up 20%, +1% add'l inflation above Base Year Adj.
	(125,400)	Reduced ARMC promotions & advertising.
	1,080,000	GASB 34 change (1.8M from 2410 SMS prior yr.) net of \$720K reduction in SMS budget for phaseout as ARMC transitions to new HIS system.
	(258,642)	Elimination of other software that Meditech HIS system will replace.
	(340,050)	Reduced minor equipment purchases.
	1,040,480	Natural gas prices up 237% offset slightly by reduced electrical costs.
	95,550	ARMC volume up 8%, forms increased only 6% (after inflation).
	133,000	3% inflation per Budget instruction book. Shift of workload to County mail from outside courier expense in 2445 (decreased \$178K).
	189,610	Increase over P/Y budget; however, has decreased in relation to 00-01 actual.
	194,672	ISD anticipates increased svcs. to ARMC for implementation of new HIS sys.
	523,160	Pharmacy prof'l svcs. increased 11% (after inflation): 8% due to Inpatient census increase, 3% increase in outpatient prescriptions.
	109,600	Electronic billing svcs. moved from P/Y 2410 budget (GASB 34)
	104,400	Additional Loma Linda residents for 8% increase in census, 1% add'l inflation over base year.
	(178,000)	Utilizing County mail svcs. instead of outside couriers.
	314,840	Healthcare security increased due to addition of security staff & add'l 3.8% COL above base year inflation.
	(145,600)	Net decrease in other svcs. resulting from elimination of consulting svcs.
	162,036	16% increase: 8% Census increase, under estimated PY budget 7% & remainder due to increased usage employee uniforms.
	97,804	Census increase 8%, management emphasis on ARMC appearance.
	2,800,960	Increased 7.2% (after add'l 1% inflation over base line) due to 8% census increase & expansion of ancillary services provided to patients.
	54,634	Increase in projected Medical Imaging global maint.
	(2,000,000)	CMC site reuse paid & budgeted in 5030 transfer out (GASB 34).
	85,000	Increased travel anticipated as result of new HIS sys. Training in Boston, MA.
	61,440	Net decrease for all other Services & Supplies.
	<u>4,911,914</u>	
Central Computer	(2,059,600)	PY budget line item amts. Moved (GASB 34) to Obj. Cd. 2115 (\$1.8M) & 2445 (\$109.6K) & elimination of PY Other D.P. Support vendor contracts (\$150K).
	68,776	
	<u>26,073</u>	
	<u>(1,964,751)</u>	
Transfers	<u>1,008,845</u>	Total Operating Transfer Change (Reimb. Debt Svcs. & CMC site reuse).
Total Current Expense	<u>9,664,168</u>	
Depreciation	<u>45,000</u>	
State/Federal Aid	9,064,000	37.4% increase in Insurance & Private Revenues due to 16% increase in Insurance volume, restructuring of Insurance contracts & improved Private Pay collections.
	(3,729,000)	DBH paid days decreased 8% & reimbursement rate decreased 18.7%.
	(1,000,000)	Decrease in Realignment due to decrease in site re-use.
	531,514	Increased allocation from State for AB75 Tobacco Tax program.
	(87,000)	\$2.27M decrease in Medi-Cal per diem revenues offset by \$2.18M increase in IEHP Medi-Cal Manage Care & Medi-Cal Outpatient Revenues
	6,200,000	Medi-Cal Outpatient Settlement due from State as a result of litigation.
	(2,201,623)	\$7.5M increase in SB855 program & \$9.7 decrease in SB1255 funding.
	26,073	Offset to 2410
	<u>4,248,000</u>	Medicare volume increased 9.7% & reimbursement rates increased 13%.
Total Revenue	<u>13,301,568</u>	
Fixed Asset	<u>(181,337)</u>	Decrease in capital lease payments

ARROWHEAD REGIONAL MEDICAL CENTER

BUDGET UNIT: TELEMEDICINE (RMT MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established this fund to facilitate the transfer of Telemedicine Federal Grant funds to the County, as required by the U.S. Department of Health and Human Services. The grant funds will then be transferred to Arrowhead Regional Medical Center to reimburse the costs of grant activities incurred there.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	-	-	1,850,000
Total Revenue	-	-	-	1,850,000
Fund Balance		-		-

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Center
FUND : Special Revenue - Telemedicine Federal Grant Fund RMT MCR

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Transfers	-	-	-	1,850,000	1,850,000
Total Appropriation	-	-	-	1,850,000	1,850,000
<u>Revenue</u>					
State, Federal or Gov't Aid	-	-	-	1,850,000	1,850,000
Total Revenue	-	-	-	1,850,000	1,850,000
Fund Balance		-	-	-	-

Board Approved Changes to Base Budget

Transfers	1,850,000	Transfer of Telemedicine Grant revenues to ARMC's EAD fund where grant related costs incurred.
	<u>1,850,000</u>	
Total Expenditure Authority	<u>1,850,000</u>	
Total Appropriation	<u>1,850,000</u>	
State/Federal Aid	1,850,000	Federal Telemedicine Grant from U.S. Dept. of Health & Human Svcs.
Total Revenue	<u>1,850,000</u>	
Fund Balance	<u>-</u>	

ARROWHEAD REGIONAL MEDICAL CENTER

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RME MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established the special patient account to monitor funds received from the Behavioral Health inpatient unit. Special purpose funds from both the inpatient and outpatient units were accounted for in the Behavioral Health Special Patient Account (RMC). When the inpatient unit was moved to the new location at the Arrowhead Regional Medical Center, the revenues generated by the inpatient unit from vending machines and 5K and 10K runs were transferred to the Medical Center's fund. These revenues are not expected to continue. The increase in fund balance is due to interest earnings. The existing funds will be used to purchase minor equipment and supplies for treatment of patients. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	-	-	3,119
Total Revenue	-	-	200	100
Fund Balance		-		3,019

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Special Revenue - Special Patient Account RME MCR

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies				3,119	3,119
Total Appropriation	-	-	-	3,119	3,119
<u>Revenue</u>					
Use of Money and Prop	184	-	-	-	-
Other Revenue	16	-	-	100	100
Total Revenue	200	-	-	100	100
Fund Balance		-	-	3,019	3,019

Board Approved Changes to Base Budget

Services and Supplies	3,119	DBH Occupational Therapy games and equipment for patient rehabilitation.
	<u>3,119</u>	
Total Appropriation	<u>3,119</u>	
Other Revenue	100	Estimated interest on fund balance.
Total Revenue	<u>100</u>	
Fund Balance	<u>3,019</u>	

OVERVIEW OF BUDGET

DEPARTMENT: BEHAVIORAL HEALTH
DIRECTOR: RUDY G. LOPEZ

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Behavioral Health	95,943,170	94,100,417		1,842,753	696.6
Alcohol & Drug	23,828,434	23,621,334		207,100	110.9
Special Patient	12,832	2,500	10,332		
Total	119,784,436	117,724,251	10,332	2,049,853	807.5

BUDGET UNIT: BEHAVIORAL HEALTH (AAA MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health, under state law, provides mental health treatment and prevention services to all county residents. In order to maintain a continuum of care, the department operates or contracts for the provision of 24-hour care, day treatment, outpatient services, case management, and crisis and referral services. Community services are provided in all major county metropolitan areas and are readily accessible to most county residents. Recently, the department has reviewed its client services system, and is refocusing its own clinic-based services towards a coordinated care model consisting of multi-disciplinary teams.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	73,771,959	93,093,633	86,319,396	95,943,170
Total Revenue	71,929,204	91,250,880	84,467,684	94,100,417
Local Cost	1,842,755	1,842,753	1,851,712	1,842,753
Budgeted Staffing		662.6		696.6
<u>Workload Indicators</u>				
Inpatient Days	39,516	39,989	40,017	40,114
Day Treatment Days	59,958	69,798	59,898	57,715
Outpatient Service Hours	386,713	438,164	411,486	440,000
Residential Days	130,806	136,855	123,919	119,846
Unduplicated Clients	27,501	29,843	30,312	30,535
Managed Care	34,051	44,342	35,325	45,304

Significant variances between actual and budget for 2000-01 existed in the services and supplies. Professional Services were significantly lower due to a decrease in contractual rates for services paid to the Arrowhead Regional Medical Center. This factor related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 34.0 positions. Budgeted additions include 9.0 positions for the continuation of the Children's System of Care (CSOC) grant, 13.0 positions to enhance the case management services provided by the department and will generate revenue to offset approximately 75% of their salary, 7.0 positions to handle the increase in managed care related activities such as audits and compliance, 3.0 positions to enhance the WESELPA-Success Academy program, 1.0 position to provide administrative support to the Director, and 1.0 position to handle the volume increase in Computer Services. In addition, 4.0 positions previously funded by the Challenge Grant are now funded by the Repeat Offender Prevention Program.

Also reflected are decreases in salaries and benefits costs due to an increase in the vacancy factor caused by difficulty in recruiting and retaining treatment staff and due to staff turnover with new staff beginning at lower pay ranges.

BEHAVIORAL HEALTH

PROGRAM CHANGES

Program changes affecting the budget include a decrease of \$2.4 million in professional services due to the restructuring of three large contract agency agreements and an increase of \$1.7 million in inter-fund transfers for additional costs associated with two clinic relocations.

Major changes in program revenues include increases of \$2.7 million in Medi-cal revenues, \$1.4 million for the implementation of AB2034 Homeless Recovery Program, and \$.5 million for CSOC grant. These increases are offset by a decrease in Medicare revenue (-\$1.2 million) and a decrease in reimbursements (-\$.6 million) due to a reduction in the CalWORKS allocation.

GROUP: Human Services System DEPARTMENT: Behavioral Health FUND : General AAA MLH			FUNCTION: Health & Sanitation ACTIVITY: Hospital Care		
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	35,864,980	35,989,654	38,027,135	(481,168)	37,545,967
Services and Supplies	48,490,803	54,561,215	55,921,019	(2,364,831)	53,556,188
Central Computer	128,607	118,628	199,322	18,959	218,281
Other Charges	5,732,893	5,842,995	5,842,995	(144,403)	5,698,592
Equipment	398,150	726,500	816,500	(524,500)	292,000
Transfers	3,287,848	3,836,554	3,856,732	2,277,952	6,134,684
Total Expenditure Authority	93,903,281	101,075,546	104,663,703	(1,217,991)	103,445,712
Less:					
Reimbursements	(7,583,885)	(7,981,913)	(8,197,257)	694,715	(7,502,542)
Total Appropriation	86,319,396	93,093,633	96,466,446	(523,276)	95,943,170
<u>Revenue</u>					
Current Services	375,792	803,121	803,121	(288,886)	514,235
State, Federal or Gov't Aid	79,246,680	88,936,804	92,309,617	(258,658)	92,050,959
Other Revenue	4,845,212	1,510,955	1,510,955	24,268	1,535,223
Total Revenue	84,467,684	91,250,880	94,623,693	(523,276)	94,100,417
Local Cost	1,851,712	1,842,753	1,842,753	-	1,842,753
Budgeted Staffing		662.6	666.6	30.0	696.6

BEHAVIORAL HEALTH

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	1,822,137	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	784,236	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	99,653	
Subtotal Base Year Appropriation	<u>2,706,026</u>	
Revenue	<u>2,706,026</u>	
Subtotal Base Year Revenue	<u>2,706,026</u>	
Subtotal Base Year Local Cost	<u>-</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	215,344	Increase for Repeat Offender Prevention Program (ROPP) approved 4/17/01. Addition of 4.0 Clinical Therapists
Services and Supplies	575,568	Increase Children's System Of Care (CSOC) allocation 12/5/00
Vehicles	90,000	Increase Children's System Of Care (CSOC) allocation 12/5/00
Transfers	20,178	Increase Children's System Of Care (CSOC) allocation 12/5/00
Reimbursements	(215,344)	Increase for Repeat Offender Prevention Program (ROPP) approved 4/17/01
Subtotal Mid Year Appropriation	<u>685,746</u>	
Revenue	<u>685,746</u>	Sate revenue - Increase Children's System Of Care (CSOC) allocation 12/5/00
Subtotal Mid Year Revenue	<u>685,746</u>	
Subtotal Mid Year Local Cost	<u>-</u>	

Total Appropriation Change	3,391,772
Total Revenue Change	3,391,772
Total Local Cost Change	-
Total 2000-01 Appropriation	93,093,633
Total 2000-01 Revenue	91,250,880
Total 2000-01 Local Cost	1,842,753
Total Base Budget Appropriation	96,466,446
Total Base Budget Revenue	94,623,693
Total Base Budget Local Cost	1,842,753

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	3,442,006	Net 30 additional staff to satisfy CSOC grant requirements, increase in FFS network/managed care, revenue enhancement activities (IE: MAA and EPSDT) and increased case management services that will increase revenue for the department.
	(2,325,627)	Projected Vacancy Factor increase due to difficulty in recruiting and retaining treatment staff
	(1,597,547)	Decrease in step due to new staff beginning at lower pay ranges
	<u>(481,168)</u>	
Services and Supplies	225,223	Communication costs and increase in Rents/Lease of structure (Ujima, Phoenix and Team House
	850,000	Professional Services. Grant is \$1.1 million (remainder funds administrative costs)
	305,000	Expand the Fee-For-Service (FFS) network and out-of-county services. Information Services Department staff time is being charged against this object code. The Department of Behavioral Health will begin utilizing additional consulting and
	401,459	management services provided by ISD in 2001-02. Additional cost for Windows 2000.
	(1,491,988)	Adjust budget to more accurately reflect spending trends. Reduction includes \$1.5 million for anticipated savings in contract agency costs for 2001-02.
	(2,635,566)	Includes reduction in anticipated equipment needs, restructured contracts and COWCAP. The reduction is partially offset by planned increases to contract agencies.
	<u>(2,345,872)</u>	
Other Charges	(143,703)	Reduction in anticipated State Hospital costs
	(700)	Miscellaneous changes
	<u>(144,403)</u>	
Equipment	(434,500)	Reduced need in Capital equipment and vehicles. Slight increase in remodeling
	(90,000)	Offset Mid-Year CSOC board item reflected in base year adjustments
	<u>(524,500)</u>	
Transfers	1,700,000	Increase construction costs for Phoenix Outpatient project
	527,967	Increase CSOC transfers with (Probation, Public Health and the Department of Child Support Services)
	46,723	Increase in Human Services System Administrative Cost
	7,900	Increase in Human Resources Classification salary
	(11,500)	Reclass GIMS charges to 2000 series
	(23,138)	Reduction in agreement with Public Guardian
	30,000	Real Estate Services
	<u>2,277,952</u>	
Total Expenditure Authority	<u>(1,217,991)</u>	
Reimbursements	(18,000)	Increase reimbursement from OADP for administrative costs
	628,891	Reduction in CalWORKs state allocation
	(1,973)	Increase salary and benefit costs for Challenge Grant agreement with Probation
	85,797	Reclassify MIOCR Program Manager I reimbursement from Inmate Welfare Fund (to revenue)
	<u>694,715</u>	
Total Appropriation	<u>(523,276)</u>	
State/Federal Aid	(258,658)	
Current Services	(288,886)	
Other Revenue	24,268	
Total Revenue	<u>(523,276)</u>	
Local Cost	<u>-</u>	

BEHAVIORAL HEALTH**BUDGET UNIT: OFFICE OF ALCOHOL AND DRUG ABUSE PROGRAMS
(AAA ADS)****I. GENERAL PROGRAM STATEMENT**

The Office of Alcohol and Drug Abuse Programs (OADP) provides comprehensive substance abuse services to county residents. Services are provided by 6 county operated clinics and 32 contracted organizations consisting of 28 community based non-profits, 2 profit methadone treatment providers, 1 city, and 1 county department.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	15,588,396	19,657,008	17,377,221	23,828,434
Total Revenue	15,320,454	19,449,908	17,170,122	23,621,334
Local Cost	267,942	207,100	207,099	207,100
Budgeted Staffing		107.4		110.9
<u>Workload Indicators</u>				
Drug Abuse Prevention Hours	71,585	68,486	71,847	75,000
Residential Treatment Clients	2,288	2,421	2,265	2,421
Outpatient Treatment Clients	4,872	6,462	6,029	6,629
Methadone Treatment Clients	818	1,124	871	1,124

Significant variances between actual and budget for 2000-01 existed in salaries and benefits due to difficulty in filling budgeted positions and high staff turnover. These factors related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)**STAFFING CHANGES**

Changes in budgeted staffing increased a net of 3.5 positions. Budget additions include 4.0 positions for the approved Repeat Offender Prevention Program grant (ROPP), 1.0 position for the implementation of Proposition 36, and 1.0 position for the HIV/Aids Program.

Also reflected in staffing changes are an increase of 2.0 positions in the vacancy factor due to the difficulty in recruiting and retaining staff and a decrease of .5 position to correct error on prior year budgeted staffing.

PROGRAM CHANGES

Treatment costs of \$7.1 million were included in services and supplies. These expenditures were offset by increases in reimbursements from the Prop 36 special revenue fund (\$3.0 million) and from Transitional Assistance Department (TAD) for CalWorks (\$.8 million) and increases in revenues from Medi-Cal and other insurance payments (\$2.1 million) and fees (\$1.2 million).

BEHAVIORAL HEALTH

GROUP: Human Services System
DEPARTMENT: Behavioral Health, Substance Abuse
FUND : General AAA ADS

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	3,536,570	4,728,449	5,195,762	182,295	5,378,057
Services and Supplies	16,005,099	16,812,611	17,676,501	6,611,061	24,287,562
Equipment				25,000	25,000
Transfers	1,401,300	1,511,438	1,511,438	18,000	1,529,438
Total Expenditure Authority	20,942,969	23,052,498	24,383,701	6,836,356	31,220,057
Less:					
Reimbursements	(3,565,748)	(3,395,490)	(4,359,488)	(3,032,135)	(7,391,623)
Total Appropriation	17,377,221	19,657,008	20,024,213	3,804,221	23,828,434
Revenue					
Fines & Forfeitures	225,000	607,233	607,233	42,767	650,000
Current Services	129,958	95,975	95,975	1,262,605	1,358,580
State, Federal or Gov't Aid	16,752,406	18,666,700	19,033,905	2,453,849	21,487,754
Other Revenue	62,758	80,000	80,000	45,000	125,000
Total Revenue	17,170,122	19,449,908	19,817,113	3,804,221	23,621,334
Local Cost	207,099	207,100	207,100	-	207,100
Budgeted Staffing		107.4	112.4	-1.5	110.9

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	224,037	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	63,890	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	287,927	
Revenue	287,927	State, Federal Aid
Subtotal Base Year Revenue	287,927	
Subtotal Base Year Local Cost	-	

Mid Year Adjustments

Description		Board Approved Date
Salaries and Benefits	33,788	Contract HIV/AIDS Counselor approved by the Board on June 29, 2000
	209,488	Four Social Worker II positions for ROPP grant approved on April 17, 2001
Services and Supplies	500,000	Contract increases approved by the Board on January 23, 2001
	300,000	Contract increases approved by the Board on March 13, 2001
Reimbursements	(754,510)	Reimbursements from TAD for CalWorks
	(209,488)	Reimbursement from Probation for ROPP
Subtotal Mid Year Appropriation	79,278	
Revenue	79,278	State/Federal Aid
Subtotal Mid Year Revenue	79,278	
Subtotal Mid Year Local Cost	-	

Total Appropriation Change	367,205
Total Revenue Change	367,205
Total Local Cost Change	-
Total 2000-01 Appropriation	19,657,008
Total 2000-01 Revenue	19,449,908
Total 2000-01 Local Cost	207,100
Total Base Budget Appropriation	20,024,213
Total Base Budget Revenue	19,817,113
Total Base Budget Local Cost	207,100

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	(10,377)	Net decrease of .5 positions as reflected in staffing changes worksheet.
	(106,878)	Increase in Vacancy Factor
	254,096	Step increases for existing staff
	45,454	Increase for 1.0 position for Prop 36
	<u>182,295</u>	
Services and Supplies	284,000	Contract increases for two new Drug Court programs. RFP planned for April 2001.
	147,547	Contract increases based on Drug-MediCal rate increases
	(51,722)	Decrease in office supplies based on historical data
	(43,357)	Decrease in lab fees based on historical data
	(14,435)	Decrease in COWCAP
	(32,143)	Decrease in communications based on historical data
	23,767	Miscellaneous increases
	6,297,404	Increase for Prop 36
	<u>6,611,061</u>	
Equipment	25,000	Replacement for a 1992 van assigned to the Chino Perinatal clinic.
	<u>25,000</u>	
Transfers	18,000	Increased cost for admin support from the Department of Behavioral Health
	<u>18,000</u>	
Total Expenditure Authority	<u>6,836,356</u>	
Reimbursements	(3,032,135)	Increase for Prop 36
	<u>(3,032,135)</u>	
Total Appropriation	<u>3,804,221</u>	
State/Federal Aid	360,706	State/federal aid
Current Services	132,792	Fines & forfeitures, current services, and other revenue
Other Revenue	3,310,723	Increase for Prop 36
Total Revenue	<u>3,804,221</u>	
Local Cost	<u>-</u>	

BEHAVIORAL HEALTH

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RMC MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health established the special patient's account to monitor funds set aside for special purposes. Revenues from vending machines, donations, and Adopt-a-Duck are used for therapy supplies, poster contest awards, and other items.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	6,870	12,265	300	12,832
Total Revenue	3,325	3,946	2,313	2,500
Fund Balance		8,319		10,332

GROUP: Human Services System
DEPARTMENT: Behavioral Health
FUND : Special Revenue RMC MLH

FUNCTION: Health & Sanitation
ACTIVITY: Health Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	300	12,265	12,265	567	12,832
Total Appropriation	300	12,265	12,265	567	12,832
<u>Revenue</u>					
Other Revenue	2,313	3,946	3,946	(1,446)	2,500
Total Revenue	2,313	3,946	3,946	(1,446)	2,500
Fund Balance		8,319	8,319	2,013	10,332

Board Approved Changes to Base Budget

Services and Supplies	(183) Decrease in special departmental expense.
	750 Increase in training expense.
	567
Total Appropriation	567
Other Revenue	(1,446) Decrease in revenue to reflect actuals.
Total Revenue	(1,446)
Fund Balance	2,013

OVERVIEW OF BUDGET

DEPARTMENT: CHILD SUPPORT SERVICES
DIRECTOR: CORY NELSEN
BUDGET UNIT: AAA DCS

I. GENERAL PROGRAM STATEMENT

The County Child Support Enforcement Program is governed by Title IV-D of the Federal Social Security Act, which was originally enacted in 1975. Federal regulations require that the program be administered at the State level by a single agency which, in turn, may contract with counties to conduct the enforcement program. Federal financial participation consists of payment of 66% of program costs and payment of graduated incentives to states for meeting program objectives. The balance of allowable expenditures is paid by the state. Basic program activities include locating absent parents, establishment of paternity, establishment of support orders pursuant to state guidelines, enforcement of support obligations, modification of support obligations when needed, and collection and distribution of support payments. This budget represents the first year since transition from the District Attorney.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	30,213,179	44,023,773	26,342,239	41,166,587
Total Revenue	30,092,870	44,023,773	26,342,215	41,166,587
Local Cost	120,309	-	24	-
Budgeted Staffing		669.7		702.9
<u>Workload Indicators</u>				
Collections	\$109,141,766	\$119,900,000	\$112,241,434	\$125,000,000
Open Cases	159,688	176,490	172,941	165,000
Cases per Officer	877	813	797	760

Due to the department's transition from the District Attorney's office, the department was unable to fill budgeted positions, obtain new facilities, install the new automated call center, and develop the Outreach Program. Consequently, significant variances between actual and budget for 2000-01 existed in salaries and benefits and services and supplies. These factors related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 33.2 positions due to both program-related and transition-related changes. Budgeted additions include 10.0 positions to improve program management and training and customer service, 3.0 positions to support the new automated enforcement system, and 32.2 positions for the overtime needed for continued conversion clean up. Also reflected in staffing changes is a reduction of 12.0 positions as a result of the department's transition from the District Attorney's Office.

PROGRAM CHANGES

The budget was reduced by the following program changes: \$2.0 million due to the completion of the STAR/Kids conversion in 2000-01 and \$2.4 million due to putting on hold the space expansion in the Loma Linda/San Bernardino area.

Accounting changes as required by GASB #34 total \$2.1 million. These are reflected as a net decrease in services and supplies, offset by a net increase in transfers. Transfers also include a decrease of \$1.1 million due to the elimination of reimbursements to the District Attorney, County Administrative Office, and Human Services System.

Child Support Services is a reimbursement program through the State Department of Child Support Services. Budgeted revenue is based on expenditures and reflects the anticipated reduction in overall expenditures. The State incentive program no longer includes excess revenue.

CHILD SUPPORT SERVICES

GROUP: Human Services System
DEPARTMENT: Department of Child Support Services
FUND : General AAA DCS

FUNCTION: Public Protection
ACTIVITY: Child Support

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	18,092,797	26,506,885	27,838,787	203,863	28,042,650
Services and Supplies	7,302,782	14,922,191	15,853,266	(5,884,882)	9,968,384
Central Computer	356,960	780,800	620,986	61,774	682,760
Equipment	188,172	554,497	554,497	(326,497)	228,000
Transfers	402,052	1,259,400	1,259,400	985,393	2,244,793
Total Expenditure Authority	26,342,763	44,023,773	46,126,936	(4,960,349)	41,166,587
Less:					
Reimbursements	(524)	-	-	-	-
Total Appropriation	26,342,239	44,023,773	46,126,936	(4,960,349)	41,166,587
Revenue					
Current Services	13,534				-
State, Federal or Gov't Aid	26,544,046	44,023,773	46,126,936	(4,960,349)	41,166,587
Other Revenue	(215,365)	-	-	-	-
Total Revenue	26,342,215	44,023,773	46,126,936	(4,960,349)	41,166,587
Local Cost	24	-	-	-	-
Budgeted Staffing		669.7	671.7	31.2	702.9

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 1,235,355 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 422,125 Inflation, Risk Mgmt Liabilities

2410 Central Computer (159,814)

New Facility 508,950 New facility in San Bernardino

Subtotal Base Year Appropriation 2,006,616

Revenue 2,006,616 State and Federal Aid

Subtotal Base Year Revenue 2,006,616

Subtotal Base Year Local Cost -

Mid Year Adjustments

Description

Board Approved Date

Salaries and Benefits 96,547 Addition of 1.0 Media Specialist and 1.0 Child Support Officer II (Ombudsman).
Approved by Board March 6, 2001

Subtotal Mid Year Appropriation 96,547

Revenue 96,547 State and Federal Aid

Subtotal Mid Year Revenue 96,547

Subtotal Mid Year Local Cost -

Total Appropriation Change 2,103,163

Total Revenue Change 2,103,163

Total Local Cost Change -

Total 2000-01 Appropriation 44,023,773

Total 2000-01 Revenue 44,023,773

Total 2000-01 Local Cost -

Total Base Budget Appropriation 46,126,936

Total Base Budget Revenue 46,126,936

Total Base Budget Local Cost -

CHILD SUPPORT SERVICES

Board Approved Changes in Base Budget

Salaries and Benefits	869,268	Net increase in budgeted staffing of 31.2 positions as reflected in Staffing Document. Decrease in 12.0 positions due to transition from District Attorney's office; increase of 11 positions for program changes and net increase of 32.2 positions in budgeted overtime.
	(665,405)	Decrease in step due to new staff beginning at lower pay ranges
	<u>203,863</u>	
Services and Supplies	254,929	General Service and Supply changes
	45,675	Increase in Special Departmental expense for IRS levies.
	192,620	Increase in Systems charges and Software licensing.
	(131,206)	Decrease in COWCAP
	(1,992,413)	Decrease due to STAR/Kids conversion completion.
	(63,933)	Decrease due to transition from District Attorney's office.
	(2,379,379)	Decrease due to delay in expansion in Loma Linda/San Bernardino area.
	(2,098,525)	Decrease due to reclassification of rent (GASB 34)
	<u>(5,884,882)</u>	
Central Computer	46,098	
	15,676	Windows 2000 policy item
	<u>61,774</u>	
Equipment	(326,497)	Decrease in equipment due to transition and conversion.
	<u>(326,497)</u>	
Transfers	(650,000)	Decrease in District Attorney administrative costs due to transition.
	2,098,525	Rents and Leases per Real Estate Services estimate (GASB 34).
	700	Increase per Human Resources
	(150,000)	Decrease of administrative costs budgeted to the County Administrative Office for transition.
	(355,300)	Decrease to Human Services System, Transitional Assistance Department, for fiscal service provided to the child support payment processing unit.
	41,468	Increase per Human Services System for administrative and Information Technology support to Department of Child Support Services.
	<u>985,393</u>	
Total Appropriation	<u>(4,960,349)</u>	
State/Federal Aid	(4,960,349)	State/federal aid
Total Revenue	<u>(4,960,349)</u>	
Local Cost	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: HEALTH CARE COSTS
BUDGET UNIT: AAA HCC

I. GENERAL PROGRAM STATEMENT

This budget unit represents the costs of health care related programs for the county general fund. Health care related transactions represented by this budget unit include SB 855, GME, SB 1255 indigent health programs, health and welfare realignment programs, and the county's general usage of the Tobacco Master Settlement Agreement (MSA) funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	85,994,047	172,195,763	148,766,669	178,401,403
Total Revenue	85,994,047	154,000,000	130,570,907	159,300,000
Local Cost	-	18,195,763	18,195,762	19,101,403
Budgeted Staffing		4.0		4.0

GROUP: Human Services System
DEPARTMENT: Health Care Costs
FUND : General AAA HCC

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	138,077	357,704	366,820	(10,646)	356,174
Services and Supplies	9,338	70,000	71,933		71,933
Other Charges	134,717,547	158,316,679	158,316,679	5,300,000	163,616,679
Transfers	64,591	-	-	65,676	65,676
Total Expenditure Authority	134,929,553	158,744,383	158,755,432	5,355,030	164,110,462
Less:					
Reimbursements	(10,478,739)	(10,864,475)	(10,875,524)	(55,030)	(10,930,554)
Total Appropriation	124,450,814	147,879,908	147,879,908	5,300,000	153,179,908
Operating Transfers Out	24,315,855	24,315,855	25,221,495	-	25,221,495
Total Requirements	148,766,669	172,195,763	173,101,403	5,300,000	178,401,403
<u>Revenue</u>					
Current Services	82,599,197	110,000,000	110,000,000	-	110,000,000
State, Federal or Gov't Aid	47,971,710	44,000,000	44,000,000	5,300,000	49,300,000
Total Revenue	130,570,907	154,000,000	154,000,000	5,300,000	159,300,000
Local Cost	18,195,762	18,195,763	19,101,403	-	19,101,403
Budgeted Staffing		4.0	4.0	0.0	4.0

HEALTH CARE COSTS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	9,116	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	1,933	Inflation, Risk Mgmt Liabilities
<u>Mandated New Programs</u>		
Operating Transfers Out	905,640	Medical Center Lease Increase
Reimbursements	(11,049)	
Subtotal Base Year Appropriation	<u>905,640</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>905,640</u>	
Total Requirements Change	905,640	
Total Revenue Change	-	
Total Local Cost Change	905,640	
Total 2000-01 Requirements	172,195,763	
Total 2000-01 Revenue	154,000,000	
Total 2000-01 Local Cost	18,195,763	
Total Base Budget Requirements	173,101,403	
Total Base Budget Revenue	154,000,000	
Total Base Budget Local Cost	19,101,403	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>(10,646)</u>	Reclassification of Exec Sec III to Exec Sec II
	<u>(10,646)</u>	
Other Charges	<u>5,300,000</u>	Transfer of Vehicle License Fee Realignment to Trust fund as required by law
	<u>5,300,000</u>	
Transfers	<u>65,676</u>	To CAO for staff support
	<u>65,676</u>	
Total Expenditure Authority	<u>5,355,030</u>	
Reimbursements	10,646	Decrease in Realignment reimbursement for Salaries & Benefits
	(65,676)	Increase in Realignment reimbursement for CAO staff support
	<u>(55,030)</u>	
Total Appropriation	<u>5,300,000</u>	
State/Federal Aid	<u>5,300,000</u>	Estimated increase in State Vehicle License Fee Realignment Revenue
Total Revenue	<u>5,300,000</u>	
Local Cost	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM

INTERIM ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELM

The Human Services System (HSS) is composed of nine county departments: Behavioral Health, Public Health, Children's Services, Transitional Assistance, Aging and Adult Services, Jobs and Employment Services, Preschool Services, Child Support Services, and Veterans Affairs; and three subdivisions: HSS Management Services, HSS Information Technology and Support, and the newly created HSS Performance Education Resource Center (PERC). With the exception of Behavioral Health, Public Health, Preschool Services, Child Support Services, and Veterans Affairs, all HSS departments and subdivisions, either wholly or in part, are connected with the HSS administrative claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs. Subsistence payments and aid to indigents are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The Human Services System Assistant County Administrator is responsible for the following budget units that encompass several HSS departments: Administrative Claim, Subsistence Payments, and Aid to Indigents.

2001-02				
	Appropriations	Revenue	Local Cost	Staffing
Administrative Claim	316,899,035	303,900,688	12,998,347	4,400.6
Subsistence Payments	404,608,512	383,502,661	21,105,851	-
Aid to Indigents	1,524,154	447,000	1,077,154	-
TOTAL	723,031,701	687,850,349	35,181,352	4,400.6

HUMAN SERVICES SYSTEM

BUDGET UNIT: ADMINISTRATIVE CLAIM (AAA DPA)

I. GENERAL PROGRAM STATEMENT

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (TAD), Jobs & Employment Services Department (JESD), Department of Children's Services (DCS), Department of Aging and Adult Services (DAAS), the Performance, Education Resource Center (PERC), and the Administrative Support functions provided by HSS Administration (HSSA). Resulting changes are identified below.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Appropriation	231,136,978	291,552,882	271,532,933	316,899,035
Total Revenue	222,963,065	278,626,661	260,092,476	303,900,688
Local Cost	8,173,913	12,926,221	11,440,457	12,998,347
Budgeted Staffing		4,033.3		4,400.6
<u>Workload Indicators</u>				
TAD Average Monthly Caseload	157,398	184,000	157,000	184,000
DCS Referrals - Annual	59,500	61,475	60,490	61,475
DCS Average Monthly Caseload	8,069	8,842	8,347	8,636
IHSS Averde Monthly Caseload	9,627	10,500	10,102	11,459

Salaries and benefits were under spent due to difficulty hiring and retaining staff in many HSS departments. Services and supplies were also under spent as a result of the lower staffing levels. Revenue is less than budgeted due to the reduced amount of expenses incurred and claimed.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

- JESD - Net increase of 43 budgeted positions
- TAD - Net increase of 89 budgeted positions
- DCS - Net increase of 15.5 budgeted positions
- DAAS - Net reduction of 8.5 budgeted positions
- HSSA - Net increase of 5.95 budgeted positions
- HSS - Net increase of 175.86 budgeted positions - Elimination of Vacancy Factor to more accurately reflect staffing costs
- HSS - Net increase of 22.5 budgeted positions to Full-Year fund those added in 2000-01
- HSS - Net increase of 22.0 budgeted positions approved mid-year
- PERC- Net increase of 2 budgeted positions for Ethics Training

PROGRAM CHANGES

HSS Administration – Centralization of HSS administrative support services provided to HSS Departments and the ensuing organizational changes have resulted in the need to increase support staff in this budget unit. Associated costs will be significantly offset by charges that will be made to those departments and are reflected in reimbursement accounts.

Reduction of data costs – Costs for software, data equipment, associated services and maintenance planned by HSS Information & Technology Support Division (ITSD) are significantly lower than the appropriations received in the 2000-01 budget. Much of this can be attributed to: the continuing useful life of infrastructure implemented in the last few years; attaining a near 1-to-1 computer to employee ratio (less need to procure large lots of new personal computers and associated items); and economies realized by ISD when bidding consolidated maintenance agreements for computer maintenance.

HUMAN SERVICES SYSTEM

GROUP:

DEPARTMENT:

FUND :

HUMAN SERVICES SYSTEM

HSS ADMINISTRATION

General AAA DPA

FUNCTION: PUBLIC ASSISTANCE

ACTIVITY: Administration

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	163,181,627	175,474,454	184,088,932	8,601,851	192,690,783
Services and Supplies	49,357,859	57,159,882	59,481,592	(20,007,261)	39,474,331
Central Computer	2,671,684	2,807,018	3,078,089	75,229	3,153,318
Other Charges	36,683,192	31,825,992	36,180,343	3,236,591	39,416,934
Equipment	4,415,527	7,848,198	7,848,198	(2,367,764)	5,480,434
Transfers	15,888,299	17,131,755	17,131,755	21,045,316	38,177,071
Total Expenditure Authority	272,198,188	292,247,299	307,808,909	10,583,962	318,392,871
Less:					
Reimbursements	(665,255)	(694,417)	(694,417)	(799,419)	(1,493,836)
Total Appropriation	271,532,933	291,552,882	307,114,492	9,784,543	316,899,035
<u>Revenue</u>					
Fines & Forfeitures	19,658		-		-
Taxes	181,022		-		-
Current Services	466,145	474,459	474,459	(60,000)	414,459
State, Federal or Gov't Aid	259,243,907	278,032,202	293,183,528	10,122,701	303,306,229
Other Revenue	181,744	120,000	120,000	60,000	180,000
Total Revenue	260,092,476	278,626,661	293,777,987	10,122,701	303,900,688
Local Cost	11,440,457	12,926,221	13,336,505	(338,158)	12,998,347
Budgeted Staffing		4,033.3	4,085.3	315.3	4,400.6

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	7,729,570	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	2,321,710	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	271,071	

Full-Year Funding

Salaries and Benefits	206,186	HSS Board Agenda Item 12/19/00 - For various positions in HSS Administration - 29 FTE
Diversion Assistance	3,806,351	HSS Board Agenda Item 12/19/00 - In-Home Support Services Minimum Wage increase plus caseload growth

Mid-Year Increases

Salaries and Benefits	356,314	HSS Board Agenda Item 12/19/00 - For various positions in HSS Administration.
Diversion Assistance	296,000	HSS Board Agenda Item 12/19/00 - IHSS Minimum Wage increase plus caseload

Subtotal Base Year Appropriation 14,987,202

Revenue 14,576,918 State & Federal Aid

Subtotal Base Year Revenue 14,576,918

Subtotal Base Year Local Cost 410,284

Mid Year Adjustments

Description

Board Approved Date

Salaries and Benefits	(131,896)	27-Feb-01 - Projected Savings from Fraud Reorganization
	(263,793)	27-Feb-01 - Fraud Reorganization - Adj. For full year savings - (7) FTE
	179,524	20-Mar-01 - TAD Childcare Providers
	538,573	20-Mar-01 - TAD Childcare Providers - Full Year Adjustment - 30 FTE
O.C. 3248 - IHSS Provider Pmts.	168,000	27-Feb-01 - 3% Salary increase for IHSS Providers

In-Home Support Services 84,000 27-Feb-01 - 3% Salary increase for IHSS Providers - Full Year Adjustment

Subtotal Mid Year Appropriation 574,408

Revenue 322,408 State & Federal Aid - Net revenue increase for TAD additions and Fraud Savings.

Subtotal Mid Year Revenue 574,408 State Aid - 3% increase IHSS Providers.

Subtotal Mid Year Local Cost -

Total Appropriation Change 15,561,610

Total Revenue Change 15,151,326

Total Local Cost Change 410,284

Total 2000-01 Appropriation 291,552,882

Total 2000-01 Revenue 278,626,661

Total 2000-01 Local Cost 12,926,221

Total Base Budget Appropriation 307,114,492

Total Base Budget Revenue 293,777,987

Total Base Budget Local Cost 13,336,505

HUMAN SERVICES SYSTEM

Board Approved Changes to Base Budget

Salaries and Benefits	1,590,000	Increase to Jobs and Employment Services - 43 positions
	1,629,634	Increase to Transitional Assistance - 59 positions
	992,534	Increase to Childrens Services - 15.5 positions
	(410,845)	Decrease to Aging and Adult Services - 8.5 positions
	(131,922)	Net Change to HSS Administration - 5.95 positions
	3,772,250	Increase to eliminate vacancy factor - 176.86 positions
	1,021,200	Increase to Full-year Fund HSS positions - 22.5
	139,000	Increase for PERC Ethics Training and Support - 2 positions
	<u>8,601,851</u>	
Services and Supplies	(3,719,445)	Decrease in planned software purchases
	831,968	EHAP\EAP\CTR
	750,000	County Counsel services (moved from cost applied)
	505,253	Increase in system development charges
	(146,009)	Decrease in utility expense - telephone charges
	(2,059,894)	Decrease in professional services costs - No more payments for C-IV. Now paid by C-IV JPA.
	(735,980)	Decrease in equipment maintenance costs due to savings realized by ISD bids re: data equip.
	(14,879,632)	Change in rents & lease account due to reclassification of expenses required by GASB #34
	(609,522)	Decrease to various other accounts
	56,000	Additional appropriation needed to support PERC Ethics Program.
	<u>(20,007,261)</u>	
Central Computer	<u>75,229</u>	
Other Charges	974,256	Increase in GAIN - Transportation
	750,000	Increase in GAIN - Ancillary
	1,239,481	Increase in GAIN - Program Contract Services
	400,000	Increase for Independent Living Skills Program for Foster Children
	220,000	Increase for CalWORK's contracts with community-based organizations
	609,229	JESD portion of other support and care
	(607,825)	Decrease interest costs for Lease-Purchased equipment
	(348,550)	Decrease for miscellaneous costs regarding provision of services direct to clients
	<u>3,236,591</u>	
Equipment	(420,522)	Decrease in amount of adjustment needed for Non-depreciable assets
	(1,964,906)	Decrease in Lease-Purchase costs for data equipment
	17,664	Increase in Miscellaneous equipment changes
	<u>(2,367,764)</u>	
Transfers	262,568	Increase in support for Public Health - prescriptions for Children Services
	(628,892)	Decrease to DBH for provision of Mental Health Services to CalWORK's clients
	754,510	Increase to DBH/OADP for Alcohol and Drug Abuse Oversight Program for clients
	(585,670)	Decrease to DCS - HOPE program, now reported in PSSF
	256,000	Transfer to RES to pay for agents salaries and benefits - previously reported in 2905
	200,113	Transfer for Probation to work Program
	207,000	Transfer to Public Health for Family Planning Program
	925,000	Increase in PCSP Program for IHSS. Reimbursement for PH nurses now at Public Health
	(625,500)	Decrease - County Counsel charges now being reported in 2448
	244,679	Increased reimbursement to OOA programs for fronted costs for DPA staff & services
	337,508	Net increase for transfers to other departments providing services to TAD, DCS & DAAS clients
	100,000	Transfer to PHD for Family Planning Pilot - Talking to Your Children About Sex - Policy Item change.
	3,800,000	Transfer to Capital Improvement Project for Juvenile Dependency Court facility - Policy Item Change
	15,798,000	Transfer to RES to pay for leased facilities - Previously reported in 2905
	<u>21,045,316</u>	
Total Expenditure Authority	<u>10,583,962</u>	

HUMAN SERVICES SYSTEM

Reimbursements	(60,777)	Reimbursement received for increased Admin support to various HSS departments
	(160,794)	Reimbursement for DCS staff from DBH for CSOC program
	(281,573)	Reimbursement from PSD for HSS Admin Support
	(221,064)	Reimbursement From Probation for 4 DCS staff working for Repeat Offender Prevention Program Grant
	(75,211)	Net increase in reimbursements expected from various other sources
	<u>(799,419)</u>	
Total Appropriation	<u>9,784,543</u>	
State/Federal Aid	10,122,701	Increased revenue to cover costs of Juvenile Dependency Court Facility (\$3,800,000) - Policy Item Change
Current Services	(60,000)	Decrease in Miscellaneous Revenue
Other Revenue	60,000	Increase in Miscellaneous Revenue
Total Revenue	<u>10,122,701</u>	
Local Cost	<u>(338,158)</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: SUBSISTENCE PAYMENTS SUMMARY - PUBLIC ASSISTANCE (AAA - DVC, ETP, OCC; AAB - ATC, BHI, CAP, CAS, FGR, KIN, SED, UPP)

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
<u>APPROPRIATIONS</u>				
Public Assistance	368,360,297	382,855,134	383,723,725	404,608,512
TOTAL APPROP	368,360,297	382,855,134	383,723,725	404,608,512
<u>REVENUE</u>				
State & Federal	348,314,544	362,369,676	361,071,830	383,502,661
TOTAL REVENUE	348,314,544	362,369,676	361,071,830	383,502,661
LOCAL COST	20,045,753	20,485,458	22,651,895	21,105,851

BUDGET UNIT: DOMESTIC VIOLENCE/CHILD ABUSE (AAA DVC)

I. GENERAL PROGRAM STATEMENT

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation and emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

- The domestic violence program under SB 1246 (Presley Fund) is funded by a surcharge on marriage licenses and provides funding for shelter care facilities, temporary housing, and counseling services.
- An additional child abuse prevention program under AB 2994 (Children's Trust Fund) is funded by a surcharge on certified copies of birth certificates. This program provides: 1) training to childcare organizations/schools on child abuse recognition; 2) training of teenage parents encouraging proper care of infants and children; 3) group treatment for victims of abuse; and 4) group counseling for perpetrators of child abuse.
- The child abuse prevention program is funded by the state under AB 1733. The services provided by this program are: 1) training to counselors on recognizing and reporting child abuse; 2) training to children, of preschool age to 14, on recognizing molestation and sexual abuse, avoidance techniques and reporting methods; and 3) training for parents and community groups in recognizing child abuse.

These programs are 100% funded by the state and through the two trust funds referenced above. There is no county general fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,013,598	1,364,379	1,222,747	1,595,237
Total Revenue	949,479	1,364,379	1,229,454	1,595,237
Local Cost	64,119	-	(6,707)	-
<u>Workload Indicators</u>				
SB 1246 Contracts	\$470,554	\$266,618	\$266,000	\$383,132
AB 2994 Contracts	\$360,318	\$579,148	\$579,148	\$660,133
AB 1733 Contracts	\$210,000	\$518,613	\$518,613	\$551,972

HUMAN SERVICES SYSTEM

GROUP: Human Services System
BUDGET UNIT: Domestic Violence/Child Abuse
FUND : General AAA DVC

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	1,222,747	1,364,379	1,364,379	230,858	1,595,237
Total Appropriation	1,222,747	1,364,379	1,364,379	230,858	1,595,237
<u>Revenue</u>					
Licenses & Permits	698,293	845,766	845,766		845,766
State, Federal or Gov't Aid	531,161	518,613	518,613	230,858	749,471
Total Revenue	1,229,454	1,364,379	1,364,379	230,858	1,595,237
Local Cost	(6,707)	-	-	-	-

Board Approved Changes to Base Budget

Other Charges	230,858	Estimated increase in contracts based on projected increased state funding and license and certificate fees collected.
Total Appropriation	<u>230,858</u>	
State/Federal Aid	79,880	Projected increase in state funding.
Licenses & Permits	150,978	Projected increase in marriage license and birth certificate fees.
Total Revenue	<u>230,858</u>	
Local Cost	<u>-</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: ENTITLEMENT PAYMENTS (AAA ETP)

I. GENERAL PROGRAM STATEMENT

This is a comprehensive multi-use program budget. All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of the federal welfare reform and the resulting State CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect.

Estimated allocations and contracts for 2001-02 for this program are projected to be \$83.8 million. With the exception of the Alternative Payment Contract, which requires a county Maintenance of Effort (MOE) of \$13,153, these childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	56,429,423	69,967,336	75,098,323	83,762,245
Total Revenue	56,413,085	69,954,183	75,031,761	83,749,092
Local Cost	16,338	13,153	66,562	13,153
Workload Indicators				
Annual Paid Cases	15,740	19,816	21,871	23,179
Average Monthly Aid	\$ 275	\$ 297	\$ 294	\$ 320

GROUP: Human Services System
BUDGET UNIT: ENTITLEMENT PAYMENTS
FUND : General AAA ETP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	75,098,323	69,967,336	79,146,708	4,615,537	83,762,245
Total Appropriation	75,098,323	69,967,336	79,146,708	4,615,537	83,762,245
<u>Revenue</u>					
State, Federal or Gov't Aid	75,031,761	69,954,183	79,133,555	4,615,537	83,749,092
Total Revenue	75,031,761	69,954,183	79,133,555	4,615,537	83,749,092
Local Cost	66,562	13,153	13,153	-	13,153

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>	
Other Charges	4,000,000	12/19/2000	Increased caseload cost and growth.
	5,069,466	12/19/2000	Increase estimated caseload based on Mid-Year increased Federal Funding.
	109,906	12/19/2000	Increase estimated caseload based on Mid-Year increased State Funding.
Subtotal Mid Year Appropriation	<u>9,179,372</u>		
Revenue	4,000,000	12/19/2000	Mid-Year estimated federal revenue
	5,069,466	12/19/2000	Mid-Year estimated federal funding
	109,906	12/19/2000	Mid-Year estimated state funding
Subtotal Mid Year Revenue	<u>9,179,372</u>		
Subtotal Mid Year Local Cost	<u>-</u>		
Total Appropriation Change	9,179,372		
Total Revenue Change	9,179,372		
Total Local Cost Change	-		
Total 2000-01 Appropriation	69,967,336		
Total 2000-01 Revenue	69,954,183		
Total 2000-01 Local Cost	13,153		
Total Base Budget Appropriation	79,146,708		
Total Base Budget Revenue	79,133,555		
Total Base Budget Local Cost	13,153		

Board Approved Changes to Base Budget

Other Charges	4,615,537	Anticipated net increase caseload cost and growth in Stages 1 and 2; 3.91% COLA as proposed in Governor's 2001-02 budget.
	<u>4,615,537</u>	
Total Appropriation	<u>4,615,537</u>	
State/Federal Aid	4,615,537	Anticipated increase(s) from CalWORKs Child Care Stages 1 and 2 reserve fund .
Total Revenue	<u>4,615,537</u>	
Local Cost	<u>-</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: OUT-OF-HOME CHILD CARE (AAA OCC)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increases the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	271,661	772,000	411,656	772,000
Total Revenue	1,892		754	
Local Cost	269,769	772,000	410,902	772,000
<u>Workload Indicators</u>				
Paid Cases Per Month	33	33	44	44
Average Monthly Aid	\$692	\$1,984	\$1,117	\$1,350

GROUP: Human Services System
DEPARTMENT: Out-of-Home Child Care
FUND : General AAA OCC

FUNCTION: Public Assistance
ACTIVITY: Aid Program

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	411,656	772,000	772,000	-	772,000
Total Appropriation	411,656	772,000	772,000	-	772,000
<u>Revenue</u>					
State, Federal or Gov't Aid	754	-	-	-	-
Total Revenue	754	-	-	-	-
Local Cost	410,902	772,000	772,000	-	772,000

HUMAN SERVICES SYSTEM

BUDGET UNIT: AID TO ADOPTIVE CHILDREN (AAB ATC)

I. GENERAL PROGRAM STATEMENT

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged children with mixed racial parentage, personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. The continued future anticipated program growth is due to the success of legislation promoting participation in this program to reduce the number of children in the Foster Care program. Estimated expenditures are based on a projected caseload growth of 20 new cases per month and a 2.5% Cost of Living Adjustment for the last six months of the fiscal year. This budget is funded approximately 46.09% State, 39.13% Federal with the remaining costs offset by State Realignment Sales Tax revenue and Local Cost. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	5,464,930	5,954,923	7,728,252	8,888,741
Total Revenue	5,161,858	5,643,039	7,090,300	8,126,332
Local Cost	303,072	311,884	637,952	762,409
<u>Workload Indicators</u>				
Paid Cases Per Month	961	1,055	1,221	1,438
Average Monthly Aid	\$ 474	\$ 470	\$ 525	\$ 515

The cases in this program are classified as either federal cases or state cases, each with different county sharing ratios. The variance of actual and budget local cost was due to an increase in the number of state cases.

GROUP: Human Services System
BUDGET UNIT: Aid to Adoptive Children
FUND : General Fund AAB ATC

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	7,728,252	5,954,923	8,888,741	-	8,888,741
Total Appropriation	7,728,252	5,954,923	8,888,741	-	8,888,741
<u>Revenue</u>					
State, Federal or Gov't Aid	7,090,300	5,643,039	8,126,332	-	8,126,332
Total Revenue	7,090,300	5,643,039	8,126,332	-	8,126,332
Local Cost	637,952	311,884	762,409	-	762,409

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Other Charges	2,933,818	Increased program expenditures due to increased caseload and cost per case.
<u>Mandated New Programs</u>		
Subtotal Base Year Appropriation	<u>2,933,818</u>	
Revenue	2,483,293	
Subtotal Base Year Revenue	<u>2,483,293</u>	
Subtotal Base Year Local Cost	<u>450,525</u>	
<hr/>		
Total Appropriation Change	2,933,818	
Total Revenue Change	2,483,293	
Total Local Cost Change	450,525	
<hr/>		
Total 2000-01 Appropriation	5,954,923	
Total 2000-01 Revenue	5,643,039	
Total 2000-01 Local Cost	311,884	
<hr/>		
Total Base Budget Appropriation	8,888,741	
Total Base Budget Revenue	8,126,332	
Total Base Budget Local Cost	762,409	

HUMAN SERVICES SYSTEM

BUDGET UNIT: AFDC – FOSTER CARE (AAB BHI)

I. GENERAL PROGRAM STATEMENT

This program provides aid payments for children living in foster homes and group-care facilities. The caseload for foster care is derived from both the Department of Children's Services (DCS) programs (approximately 89%) and Probation (approximately 11%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal and non-federal. Foster Care placements are generally eligible for federal financial participation if the parents are eligible for the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- The federal government reimburses approximately 45% of the cost of federally eligible cases.
- The state reimburses approximately 21% of the cost of federally eligible cases and 40% of the cost of non-federally eligible cases
- The remaining county share-of-cost is reimbursed from the non-custodial parents (\$700,000); the Social Services Sales Tax Trust (\$23.3 million); and the county general fund (\$14.2 million)

There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	80,360,370	79,981,768	88,034,593	92,255,739
Total Revenue	66,166,602	66,041,972	71,380,469	78,077,689
Local Cost	14,193,768	13,939,796	16,654,124	14,178,050
<u>Workload Indicators</u>				
<u>Non-Federal</u>				
Annual Paid Cases	15,144	13,404	14,906	15,650
Paid Cases Per Month	1,262	1,117	1,242	1,304
Average Monthly Aid	\$1,531	\$1,471	\$1,674	\$1,727
<u>Federal</u>				
Annual Paid Cases	42,943	46,045	45,213	44,377
Paid Cases Per Month	3,579	3,837	3,768	3,698
Average Monthly Aid	\$1,267	\$1,309	\$1,387	\$1,470

The major factors contributing to the actuals exceeding budget in appropriation, revenue, and local cost are: 1) The average cost per case has increased for non-federal cases by 16% to \$1,674; 2) The number of cases qualifying for federal funding declined – the county share of cost rises from 33.8% for federal cases to 60% for non-federal cases; 3) Placements in Foster Family Agency (FFA) homes rose, while foster home placements declined. A FFA is an individual or organization that recruits, certifies, trains and provides professional support to foster parents. This is an attractive alternative for foster parents because the rate paid is approximately three times higher (\$1,500-\$2,000 per month) than foster homes and offers parents more services.

HUMAN SERVICES SYSTEM

GROUP: Human Services System
BUDGET UNIT: AFDC FOSTER CARE
FUND : General AAB BHI

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	88,034,593	79,981,768	89,575,360	2,680,379	92,255,739
Total Appropriation	88,034,593	79,981,768	89,575,360	2,680,379	92,255,739
Revenue					
State, Federal or Gov't Aid	70,638,057	65,341,972	74,697,310	2,680,379	77,377,689
Other Revenue	742,412	700,000	700,000	-	700,000
Total Revenue	71,380,469	66,041,972	75,397,310	2,680,379	78,077,689
Local Cost	16,654,124	13,939,796	14,178,050	-	14,178,050

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Mandated New Programs

Services and Supplies

Other Charges

4,143,592 Projected caseload cost and growth; Governor's 2001-02 proposed COLA increase (3205)

Subtotal Base Year Appropriation 4,143,592

Revenue

4,438,338 State (8665) 2,507,138; federal (9010) 754,552; realignment (8700) 1,176,648

Subtotal Base Year Revenue 4,438,338

Subtotal Base Year Local Cost (294,746)

Mid Year Adjustments

Description

Board Approved Date

Other Charges

5,450,000 12/10/2000 Projected caseload cost and growth; Governor's 2001-02 proposed COLA increase (3205)

Subtotal Mid Year Appropriation 5,450,000

Revenue

4,917,000 State (8665) 963,000; federal (9010) 1,177,000; realignment (8700) 2,777,000

Subtotal Mid Year Revenue 4,917,000

Subtotal Mid Year Local Cost 533,000

Total Appropriation Change 9,593,592

Total Revenue Change 9,355,338

Total Local Cost Change 238,254

Total 2000-01 Appropriation 79,981,768

Total 2000-01 Revenue 66,041,972

Total 2000-01 Local Cost 13,939,796

Total Base Budget Appropriation 89,575,360

Total Base Budget Revenue 75,397,310

Total Base Budget Local Cost 14,178,050

Board Approved Changes to Base Budget

Other Charges

2,680,379 Increase in caseload counts, cost per case, and cost-of-living allowance (COLA) in Governor's state budget proposal.

Total Appropriation 2,680,379

State/Federal Aid

2,680,379 Policy Item change. State (8665) 722,068; Federal (9010) 848,098; Realignment 1,110,213

Total Revenue 2,680,379

Local Cost -

HUMAN SERVICES SYSTEM

BUDGET UNIT: REFUGEE CASH ASSISTANCE (AAB CAP)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. Although expenditures for 2000-01 are relatively low, the 2001-02 appropriation for this budget is being held at the current level since refugee situations can change dramatically. This program is 100% federally funded and open-ended. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	65,117	520,000	35,156	520,000
Total Revenue	72,667	520,000	35,010	520,000
Local Cost	(7,550)	-	146	-

Workload Indicators

Paid Cases Per Month	20	133	14	133
Average Monthly Aid	\$271	\$326	\$235	\$326

GROUP: Human Services System
BUDGET UNIT: Refugee Cash Assistance Program
FUND : General AAB CAP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	35,156	520,000	520,000		520,000
Total Appropriation	35,156	520,000	520,000	-	520,000
<u>Revenue</u>					
State, Federal or Gov't Aid	35,010	520,000	520,000		520,000
Total Revenue	35,010	520,000	520,000	-	520,000
Local Cost	146	-	-	-	-

HUMAN SERVICES SYSTEM

BUDGET UNIT: CASH ASSISTANCE FOR IMMIGRANTS (AAB CAS)

I. GENERAL PROGRAM STATEMENT

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	681,738	802,800	705,795	1,103,544
Total Revenue	672,955	802,800	707,039	1,103,544
Local Cost	8,783	-	(1,244)	-

Workload Indicators

Paid Cases Per Month	121	100	113	131
Average Monthly Aid	\$469	\$669	\$521	\$702

GROUP: Human Services System
BUDGET UNIT: Cash Assistance - Immigrants
FUND : General AAB CAS

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	705,795	802,800	802,800	300,744	1,103,544
Total Appropriation	705,795	802,800	802,800	300,744	1,103,544
Revenue					
State, Federal or Gov't Aid	707,039	802,800	802,800	300,744	1,103,544
Total Revenue	707,039	802,800	802,800	300,744	1,103,544
Local Cost	(1,244)	-	-	-	-

Board Approved Changes to Base Budget

Salaries and Benefits

Other Charges 300,744 Increase in program expenditures due to increased caseload and cost per case.

Total Appropriation 300,744

State/Federal Aid 300,744 Increase in State reimbursement due to increase in caseload and cost per case.

Total Revenue 300,744

Local Cost -

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKs - ALL OTHER FAMILIES (AAB FGR)

I. GENERAL PROGRAM STATEMENT

The program provides CalWORKs assistance payments to families who apply and are eligible for aid. This budget includes all cases that have not been identified as two-parent or zero-parent families. Costs for the program are reimbursed by the state (approximately 47.3%), and federal (approximately 50.2%) governments. The remaining costs of \$4.4 million are offset by reimbursement from non-custodial parents (\$700,000) and by a county general fund contribution of \$4.1 million. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	194,783,813	197,792,563	186,373,482	191,461,364
Total Revenue	190,455,906	193,497,751	182,482,597	187,374,830
Local Cost	4,327,907	4,294,812	3,890,885	4,086,534
<u>Workload Indicators</u>				
Annual Paid Cases	416,985	415,508	380,601	376,554
Paid Cases Per Month	34,749	34,626	31,717	31,380
Average Monthly Aid	\$467	\$476	\$490	\$508

GROUP: HUMAN SERVICES SYSTEM
BUDGET UNIT: CalWORKs - ALL OTHER FAMILIES
FUND : General AAB FGR

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	186,373,482	197,792,563	180,183,654	11,277,710	191,461,364
Total Appropriation	186,373,482	197,792,563	180,183,654	11,277,710	191,461,364
<u>Revenue</u>					
State, Federal or Gov't Aid	181,589,121	192,847,751	175,829,062	10,845,768	186,674,830
Other Revenue	893,476	650,000	650,000	50,000	700,000
Total Revenue	182,482,597	193,497,751	176,479,062	10,895,768	187,374,830
Local Cost	3,890,885	4,294,812	3,704,592	381,942	4,086,534

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Other Charges	(3,858,909)	Decrease in appropriations from net of projected caseload decline and estimated COLA of 2.96%.
Subtotal Base Year Appropriation	<u>(3,858,909)</u>	
Revenue	<u>(3,760,584)</u>	State -1,951,800; federal -1,808,784;
Subtotal Base Year Revenue	<u>(3,760,584)</u>	
Subtotal Base Year Local Cost	<u>(98,325)</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Subtotal Mid Year Appropriation	<u>(13,750,000)</u>	
Revenue	<u>(13,258,105)</u>	12/19/2000 State - 6,629,053; federal - 6,629,052
Subtotal Mid Year Revenue	<u>(13,258,105)</u>	
Subtotal Mid Year Local Cost	<u>(491,895)</u>	

Total Appropriation Change	(17,608,909)
Total Revenue Change	(17,018,689)
Total Local Cost Change	(590,220)

Total 2000-01 Appropriation	197,792,563
Total 2000-01 Revenue	193,497,751
Total 2000-01 Local Cost	4,294,812

Total Base Budget Appropriation	180,183,654
Total Base Budget Revenue	176,479,062
Total Base Budget Local Cost	3,704,592

Board Approved Changes to Base Budget

Other Charges	6,713,586	Governor's proposed 2001-02 COLA increase (3205)
	<u>4,564,124</u>	Increase related to change in previously projected economic trends (3205).
	<u>11,277,710</u>	
Total Appropriation	<u>11,277,710</u>	
State/Federal Aid	10,845,768	State - 5,261,588; federal - 5,584,180.
Current Services	<u>50,000</u>	Non-custodial parent reimbursements
Total Revenue	<u>10,895,768</u>	
Local Cost	<u>381,942</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKs - KIN GAP (AAB KIN)

I. GENERAL PROGRAM STATEMENT

This is a new federal program providing a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the Social Worker, has discretion regarding whether termination of dependency is in the child's best interest.

In 2001-02, it is estimated that 350 children will transfer into this program from two existing programs, CalWORKs All Other Families (formerly Family Group) (170 children), and Federal Foster Care (180 children).

The estimated Federal cost reimbursement is approximately 70% and the State cost reimbursement is approximately 15%. The remaining 15% is offset by a county general fund contribution. There is no additional cost impact to the county because of local cost savings projected for the two previously mentioned programs. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation		1,062,425	508,815	1,352,012
Total Revenue		903,175	437,153	1,177,822
Local Cost	-	159,250	71,662	174,190
Workload Indicators				
Annual Paid Cases		2,275	1,099	2,772
Paid Cases Per Month		190	92	231
Average Monthly Aid		\$ 467	\$ 463	\$ 488

GROUP: Human Services System
BUDGET UNIT: CalWORKs - KIN GAP
FUND : General AAB KIN

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	508,815	1,062,425	1,062,425	289,587	1,352,012
Total Appropriation	508,815	1,062,425	1,062,425	289,587	1,352,012
Revenue					
State, Federal or Gov't Aid	437,153	903,175	903,175	274,647	1,177,822
Total Revenue	437,153	903,175	903,175	274,647	1,177,822
Local Cost	71,662	159,250	159,250	14,940	174,190

Board Approved Changes to Base Budget

Other Charges	289,587	3205	Projected expenses including 4.85% COLA as included in Governor's proposed 2001-02 state budget.
Total Appropriation	<u>289,587</u>		
State/Federal Aid	274,647		State (\$40,618); federal (\$234,029).
Total Revenue	<u>274,647</u>		
Local Cost	<u>14,940</u>		

HUMAN SERVICES SYSTEM

BUDGET UNIT: SERIOUSLY EMOTIONALLY DISTURBED (AAB SED)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 3263 requires the Department of Public Social Services to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are those who have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referrals from the County Behavioral Health Department whom has case management and supervision responsibility. This budget includes an expenditure offset of \$100,000 from the Department of Behavioral Health for clients placed in residential facilities outside of the State of California. This budget is funded 40% by the State with the remainder funded from State Realignment Sales Tax and a County General Fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,949,124	2,189,415	2,314,149	2,499,757
Total Revenue	1,687,665	1,731,040	1,862,976	1,855,177
Local Cost	261,459	458,375	451,173	644,580
<u>Workload Indicators</u>				
Paid Cases Per Month	40	42	37	40
Average Monthly Aid	\$ 4,400	\$ 4,542	\$ 5,739	\$ 5,416

GROUP: Human Services System
BUDGET UNIT: Seriously Emotionally Disturbed
FUND : General AAB SED

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	2,314,149	2,189,415	2,499,757		2,499,757
Total Appropriation	2,314,149	2,189,415	2,499,757	-	2,499,757
<u>Revenue</u>					
State, Federal or Gov't Aid	1,862,976	1,731,040	1,855,177		1,855,177
Total Revenue	1,862,976	1,731,040	1,855,177	-	1,855,177
Local Cost	451,173	458,375	644,580	-	644,580

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Other Charges	<u>310,342</u>	Increased program expenditures due to increase in caseload and cost per case.
Subtotal Base Year Appropriation	<u>310,342</u>	
Revenue	<u>124,137</u>	
Subtotal Base Year Revenue	<u>124,137</u>	
Subtotal Base Year Local Cost	<u>186,205</u>	
Total Appropriation Change	310,342	
Total Revenue Change	124,137	
Total Local Cost Change	186,205	
Total 2000-01 Appropriation	2,189,415	
Total 2000-01 Revenue	1,731,040	
Total 2000-01 Local Cost	458,375	
Total Base Budget Appropriation	2,499,757	
Total Base Budget Revenue	1,855,177	
Total Base Budget Local Cost	644,580	

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKs - 2-PARENT FAMILIES (AAB UPP)

I. GENERAL PROGRAM STATEMENT

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases that are identified as having two parents in the home or in which the parent(s) is excluded from or ineligible for CalWORKs. It is estimated that approximately 13,437 dependent and adult caretakers will be aided monthly.

This budget assumes an estimated annual caseload decrease of 9,173 paid cases from those budgeted in 2000-01. This decrease is due primarily to an improved economy and effects of welfare reform. It also includes a cost of living allowance (COLA) of 4.85% as in the governor's proposed 2001-02 state budget. The net result of the caseload decrease and the COLA is an appropriation reduction of \$2,049,652 and projected local cost savings of \$61,253.

Costs for this program are reimbursed by the state (97.4%). The remaining costs are offset by reimbursements from non-custodial parents of \$35,000 and by a county general fund contribution of \$474,935. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	27,340,523	22,447,525	21,290,757	20,397,873
Total Revenue	26,732,435	21,911,337	20,814,315	19,922,938
Local Cost	608,088	536,188	476,442	474,935
Workload Indicators				
Annual Paid Cases	52,830	42,977	37,920	33,804
Paid Cases Per Month	4,403	3,581	3,160	2,817
Average Monthly Aid	\$ 517	\$ 523	\$ 561	\$ 603

GROUP: Human Services System
BUDGET UNIT: CalWORKs - 2-PARENT FAMILIES
FUND : General AAB UPP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	21,290,757	22,447,525	20,397,873	-	20,397,873
Total Appropriation	21,290,757	22,447,525	20,397,873	-	20,397,873
Revenue					
State, Federal or Gov't Aid	20,764,291	21,886,337	19,887,938		19,887,938
Other Revenue	50,024	25,000	35,000	-	35,000
Total Revenue	20,814,315	21,911,337	19,922,938	-	19,922,938
Local Cost	476,442	536,188	474,935	-	474,935

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Mandated New Programs

Other Charges (799,664) Decrease in appropriations from net of projected caseload decline and Governor's proposed 2001-02 4.85% COLA

Subtotal Base Year Appropriation (799,664)

Revenue (779,598) State - 789,598; Non-custodial Parents Reimbursements - 10,000

Subtotal Base Year Revenue (779,598)

Subtotal Base Year Local Cost (20,066)

Mid Year Adjustments

Description

Board Approved Date

Other Charges (1,249,988) 12/19/2000 Projected caseload decline.

Subtotal Mid Year Appropriation (1,249,988)

Revenue (1,208,801) State

Subtotal Mid Year Revenue (1,208,801)

Subtotal Mid Year Local Cost (41,187)

Total Appropriation Change (2,049,652)

Total Revenue Change (1,988,399)

Total Local Cost Change (61,253)

Total 2000-01 Appropriation 22,447,525

Total 2000-01 Revenue 21,911,337

Total 2000-01 Local Cost 536,188

Total Base Budget Appropriation 20,397,873

Total Base Budget Revenue 19,922,938

Total Base Budget Local Cost 474,935

HUMAN SERVICES SYSTEM

BUDGET UNIT: AID TO INDIGENTS (AAA ATI)

I. GENERAL PROGRAM STATEMENT

This budget provides subsistence in the form of cash aids, food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications. Other charges allow for general relief payment to facilitate transition to an employable status and to provide interim assistance pending receipt of SSI benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,343,415	1,674,154	1,132,277	1,524,154
Total Revenue	300,032	447,000	264,855	447,000
Local Cost	1,043,383	1,227,154	867,422	1,077,154

Workload Indicators

Individuals Served per Month	399	519	371	365
Average Monthly Grant	\$243	\$243	\$245	\$247

GROUP: Human Services System
DEPARTMENT: Aid to Indigents
FUND : General AAA ATI

FUNCTION: Public Assistance
ACTIVITY: General Relief

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	41,375	100,000	100,000	-	100,000
Other Charges	1,090,902	1,574,154	1,424,154	-	1,424,154
Total Appropriation	1,132,277	1,674,154	1,524,154	-	1,524,154
<u>Revenue</u>					
Other Revenue	264,855	447,000	447,000	-	447,000
Total Revenue	264,855	447,000	447,000	-	447,000
Local Cost	867,422	1,227,154	1,077,154	-	1,077,154

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Services and Supplies	(150,000) Decrease - Due to declining caseload
Subtotal Base Year Appropriation	<u>(150,000)</u>
Subtotal Base Year Revenue	<u>-</u>
Subtotal Base Year Local Cost	<u>(150,000)</u>
<hr/>	
Total Appropriation Change	(150,000)
Total Revenue Change	-
Total Local Cost Change	(150,000)
<hr/>	
Total 2000-01 Appropriation	1,674,154
Total 2000-01 Revenue	447,000
Total 2000-01 Local Cost	1,227,154
<hr/>	
Total Base Budget Appropriation	1,524,154
Total Base Budget Revenue	447,000
Total Base Budget Local Cost	1,077,154

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
INTERIM ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELM
BUDGET UNIT: PROPOSITION 36 (RHD DPA)

I. GENERAL PROGRAM STATEMENT

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. On February 6, 2001 the Board of Supervisors designated Human Services System as the county lead agency for implementation of the Act and established a local interest earning trust fund for funds received from the state for this program. This special revenue fund will be used to account for disposition of the funds received from the State.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation				8,137,959
Total Revenue				8,137,959
Fund Balance		-		-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Start up funding of \$2,778,228 has been received in a separate trust and full year allocation of \$5,359,731 is anticipated. Both will be moved from the trust to the special revenue fund for disposition to the programs.

GROUP: Human Services System
DEPARTMENT: Human Services System
FUND : Special Revenue - Proposition 36 RHD DPA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	-	-	-	8,137,959	8,137,959
Total Appropriation	-	-	-	8,137,959	8,137,959
<u>Revenue</u>					
State, Federal or Gov't Aid	-	-	-	8,137,959	8,137,959
Total Revenue	-	-	-	8,137,959	8,137,959
Fund Balance		-	-	-	-

Board Approved Changes to Base Budget

Other Charges	2,778,228	Implementation of Proposition 36
	5,359,731	On-going support of Proposition 36
	<u>8,137,959</u>	
Total Appropriation	<u>8,137,959</u>	
State/Federal Aid	8,137,959	State/Federal Aid
Total Revenue	<u>8,137,959</u>	
Fund Balance	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: PRESCHOOL SERVICES
ADMINISTRATOR: ROBERTA YORK
BUDGET UNIT: RSC HPS

I. GENERAL PROGRAM STATEMENT

Preschool Services has operated the Head Start and other child care programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (80% of all funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. Site expansion and currently operating sites will provide childcare services at 42 sites throughout the county. Other programs operated by this department include the State Preschool Program, the Child Development Program and the California Child Care Food and Nutrition program.

II. BUDGET AND WORKLOAD INDICATORS

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	25,934,630	31,871,165	28,571,954	34,579,213
Total Revenue	26,440,606	31,454,428	29,483,122	33,241,666
Fund Balance		416,737		1,337,547
 Budgeted Staffing		595.6		622.2
 <u>Workload Indicators</u>				
Average daily # of classes	263	292	260	298
Average daily # of children	4,634	4,812	4,021	2,908

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

There is an increase of \$1.9 million for 26.6 budgeted staff. This increase reflects a total of 75 new positions that are budgeted on a partial year basis to handle increased workload, decrease existing caseloads, and to staff planned expansion to add more sites and more full-day, year round services. The new positions include 28 Program Generalists, 13 Teachers, 10 Center Clerks, 6 Food Service Workers, 5 Custodians, 4 Teacher Aides, 2 Site Supervisors, 2 General Maintenance Workers, 2 Staff Analysts (fiscal and personnel), 1 Mental Health Specialist, 1 Area Coordinator, and 1 Program Specialist.

PROGRAM CHANGES

Decreased program revenues of \$2.3 million are due to moving the Alternative Payment Childcare Program to the Transitional Assistance Department. This decrease is offset by an increase in Head Start and State Preschool revenues for base operations and planned expansion for additional sites and full-day; year-round services.

PRESCHOOL SERVICES

GROUP: Human Services System
DEPARTMENT: Preschool Services Department
FUND: Special Revenue RSC HPS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	17,139,708	18,555,084	19,851,755	1,904,186	21,755,941
Services and Supplies	4,828,014	4,411,226	4,626,142	(276,589)	4,349,553
Central Computer	41,792	80,198	80,198	(44,998)	35,200
Other Charges	6,192,155	8,446,047	8,446,047	(2,300,621)	6,145,426
Equipment	169,894	235,810	235,810	21,590	257,400
Transfers	200,391	142,800	142,800	1,892,893	2,035,693
Total Appropriations	28,571,954	31,871,165	33,382,752	1,196,461	34,579,213
Revenue					
Use of Money & Property	155,147				
State, Federal or Gov't Aid	29,288,936	31,454,428	32,966,015	275,651	33,241,666
Other Revenue	39,039				
Total Revenue	29,483,122	31,454,428	32,966,015	275,651	33,241,666
Fund Balance		416,737	416,737	920,810	1,337,547
Budgeted Staffing		595.6	595.6	26.6	622.2

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU / Inflation

Salaries and benefits 883,442 MOU, 7% Tier, Workers Comp, Retirement
Services & Supplies 214,916 Inflation, Risk Management Liabilities

Subtotal Base Year Appropriation 1,098,358

Revenue 1,098,358 State & Federal Aid

Subtotal Base Year Revenue 1,098,358

Subtotal Base Year Fund Balance -

Mid Year Adjustments

Description

Salaries and Benefits 413,229 5% Teacher increase approved 11/28/00

Subtotal Mid Year Appropriation 413,229

Revenue 413,229 State & Federal Aid

Subtotal Mid Year Revenue 413,229

Subtotal Mid Year Fund Balance -

Total Appropriation Change 1,511,587

Total Revenue Change 1,511,587

Total Fund Balance Change -

Total 2000-01 Appropriation 31,871,165

Total 2000-01 Revenue 31,454,428

Total 2000-01 Fund Balance 416,737

Total Base Budget appropriation 33,382,752

Total Base Budget Revenue 32,966,015

Fund Balance 416,737

PRESCHOOL SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,904,186	26.6 additional positions, adding 75 new positions to staff new sites opening in 2001 and 2002, decrease caseloads, and address workload increases in Administration.
	<u>1,904,186</u>	
Services and Supplies	(250,000)	Decrease in electronic equipment maintenance due to a one time expenditure in 2001 for the rewiring of the administration building
	(346,500)	Decrease in non-inventoriable equipment is due to reclassification to inventoriable equipment and maintenance expenses
	191,518	Increase in utilities due to reclassification of non-ISD telephone charges
	122,949	Increase in EHAP/EAP/CENTER due to first time inclusion in budget
	(123,159)	Decrease in office expense due to reclassification of non-Central Stores purchases
	451,865	Increase in county services (including COWCAP) due to first time inclusion of COWCAP and reclassification of ITSD charges
	118,768	Increase maintenance-structure, improvements and grounds due to planned site renovation and repair
	(1,429,860)	Decrease rents and leases - structures, improvements, and grounds due to lease contracts that are now paid through Real Estate Services. Reclassified to interfund transfers
	(349,717)	Net decrease in various expenditures such as inventoriable supplies, county postage, records storage, courier service, temporary help, custodial services, and vehicle maintenance charges
Fund Balance Adj	<u>1,337,547</u>	
	<u>(276,589)</u>	
Central Computer	<u>(44,998)</u>	Decrease due to current spending pattern
	<u>(44,998)</u>	
Other Charges	495,338	Increase in other charges due to contract increases for delegate agencies, transportation, and food
	(2,783,959)	Decrease in other charges due to transfer of the APP program to TAD
	(12,000)	Net decrease in taxes and assessments
	<u>(2,300,621)</u>	
Equipment	<u>21,590</u>	Net increase due to an increase in program needs for the current year
	<u>21,590</u>	
Transfers	1,817,593	Increase in interfund transfers due to the transfer of lease contracts to Real Estate Services resulting in the reclassification of expenditures and the first time addition of HSS admin suport services charges (281,573)
	75,300	Net increase in various charges from other departments
	<u>1,892,893</u>	
Total Appropriations	<u>1,196,461</u>	
State & Federal Aid	275,651	Increase in Federal funding is due to an increase in the Head Start grant for program expansion. Decrease in State revenue is due to the transfer of Child Care Alternative Payment program to TAD
Total Revenue	<u>275,651</u>	
Fund Balance	<u>920,810</u>	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC HEALTH
PROGRAMS ADMINISTRATOR: DOUG HALLEN

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Public Health	64,413,368	63,783,368		630,000	1,072.0
California Children's Services	7,466,526	6,181,713		1,284,813	103.9
Indigent Ambulance	472,501			472,501	
Cajon Pass	608,960	163,500	445,460		
Total	72,961,355	70,128,581	445,460	2,387,314	1,175.9

BUDGET UNIT: PUBLIC HEALTH (AAA PHL)

I. GENERAL PROGRAM STATEMENT

The Department of Public Health provides a variety of services to prevent diseases and improve the health, safety, and quality of life of the residents of San Bernardino County. The department operates 36 different programs divided among four areas of Public Health: 1) Preventive Medicine Services, 2) Community Health Services, 3) Environmental Health Services, and 4) Administrative Support Services. Most of the programs, mandated by the State Health and Safety Code, are funded by state and federal grants, local fees, and general fund support.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	56,368,622	58,090,322	57,624,476	64,413,368
Total Revenue	52,112,621	57,890,322	57,617,426	63,783,368
Local Cost	4,256,001	200,000	7,050	630,000
Budgeted Staffing		941.2		1,072.0

Workload Indicators

Patient Visits	103,459	105,330	99,254	103,730
Immunizations	135,688	134,700	143,740	135,300
Lab Examinations	109,532	111,200	102,551	101,100
Home Visits	43,678	33,170	45,741	38,655
Animal Control Responses	386,002	389,000	379,121	392,000
WIC Vouchers Distributed	644,196	702,000	693,307	702,000
Inspections/Permits	38,381	58,995	45,627	53,957

The variance between actual and budget for local cost is due to delaying filling five positions for the Animal Control Program until the animal shelter's construction is completed.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 130.8 positions. Budget additions include 7.8 positions in Administrative Support, 76.7 positions in Preventive Medicine, 37.5 increase in Community Health, and 1.8 positions for the approved "Pilot Project for Parents and Caregivers to Discuss Abstinence and Related Issues with Teens" policy item. Also reflected in staffing changes is a reduction of 7.0 positions in the vacancy factor due to an expected more aggressive recruitment and a decrease in the salary cost due to the staff turnover with new staff beginning at lower pay ranges.

In addition, approval of the Environmental Health Services fees restored 4.3 positions previously slated for deletion in the beginning of the budget cycle.

PUBLIC HEALTH

PROGRAM CHANGES

Major changes in program revenues include increases of \$1.4 million in the Maternal Health grant, \$1.4 million in the Child and Health grant, and \$3.1 million in the Children and Families Commission contract. These increases are offset by decreases in the Tobacco Education & Prevention (-\$1.2 million) and Healthy Start (-\$2.6 million) programs.

Accounting changes as required by GASB #34 total \$2.1 million. These are reflected as a net decrease in services and supplies, offset by a net increase in transfers. Net increases of \$1.8 million in reimbursements represents changes to various on-going programs.

The Department of Public Health received an increase of \$430,000 in local costs for its animal control division, of which \$250,000 are to cover increased costs due to extending the holding period of animals as mandated by the State (SB 1785). These costs may be reimbursed through the state mandated cost process (SB 90). The balance of \$180,000 is for the "Spay and Neuter Voucher Program" which provides vouchers to low income residents.

GROUP: Human Services System DEPARTMENT: Public Health FUND : General AAA PHL			FUNCTION: Health & Sanitation ACTIVITY: Health		
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	39,551,310	43,026,209	47,989,376	1,220,254	49,209,630
Services and Supplies	24,412,501	22,693,257	26,324,249	(4,378,615)	21,945,634
Central Computer	247,179	277,100	276,072	14,265	290,337
Equipment	123,145	122,000	152,000	167,000	319,000
Transfers	16,195	11,500	11,500	2,500,229	2,511,729
Total Expenditure Authority	64,350,330	66,130,066	74,753,197	(476,867)	74,276,330
Less:					
Reimbursements	(6,725,854)	(8,039,744)	(8,306,144)	(1,556,818)	(9,862,962)
Total Appropriation	57,624,476	58,090,322	66,447,053	(2,033,685)	64,413,368
<u>Revenue</u>					
Licenses & Permits	5,927,092	6,194,000	6,194,000	173,142	6,367,142
Fines & Forfeitures	245,000	270,500	270,500		270,500
Taxes	1,506,518	1,622,000	1,622,000		1,622,000
Current Services	5,010,414	4,436,100	6,627,721	1,993,329	8,621,050
State, Federal or Gov't Aid	44,810,712	45,322,722	51,237,832	(4,386,556)	46,851,276
Other Revenue	117,690	45,000	45,000	6,400	51,400
Total Revenue	57,617,426	57,890,322	65,997,053	(2,213,685)	63,783,368
Local Cost	7,050	200,000	450,000	180,000	630,000
Budgeted Staffing		941.2	1,027.7	44.3	1,072.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 1,902,666 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies 1,054,085 Inflation, Risk Mgmt Liabilities

2410 Central Computer (1,028)

Mid-Year Increases

Salaries and Benefits 151,743 Transitional Case Management Program for HIV/AIDS inmates/parolees approved 8/15/00. FTE addition of 1.0 Clerk III and 2.0 Social Workers II
27,000 AIDS services approved 8/29/00. FTE addition of 1.0 Health Services Assistant II
281,186 Medi-Cal/Healthy Families Outreach & Application Services approved 9/19/00.
836,544 Healthcare Program for Children in Foster Care approved 9/26/00. FTE addition of 14.0 (1 Supv Public Health Nurse, 13 Public Health Nurse IIs).

PUBLIC HEALTH

Services and Supplies	41,464	Transitional Case Management Program for HIV/AIDS inmates/parolees approved 8/15/00
	708,903	Medi-Cal/Healthy Families Outreach & Application Services approved 9/19/00.
	161,500	Healthcare Program for Children in Foster Care (HCPFC) approved 9/26/00.
<u>Mandated New Programs</u>		
Services and Supplies	250,000	Animal Care & Control - increase in State required holding period for animals before they can be euthanized.
Subtotal Base Year Appropriation	<u>5,414,063</u>	
Revenue	<u>5,164,063</u>	State & Federal Aid
Subtotal Base Year Revenue	<u>5,164,063</u>	
Subtotal Base Year Local Cost	<u>250,000</u>	
<u>Mid Year Adjustments</u>		
<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	17,586	Disaster training and exercise support for Disaster Medical Assistance Team (DMAT) approved 10/24/00
	223,844	Prop. 10 Services in Ontario-Montclair School Dist. Approved 12/5/00. FTE addition 3.0 Public Health Nurse IIs & 5.0 Health Services Assistants.
	163,450	Black Infant Health Project approved 1/30/01. FTE addition of 12.0 in various classifications
	68,748	Occupant Protection/Passenger Traffic Safety Program approved 1/30/01. FTE addition of 1.0 Health Services Assistant & 1.0 Clerk II
	1,024,000	Contract with Children and Families Commission approved 1/30/01. FTE addition of 32.0 in various classifications.
	266,400	ROPP grant 4/24/01 FTE addition of 4.0 Registered Nurse IIs
Services and Supplies	77,000	HIV Laboratory Services approved 7/18/00
	44,414	Disaster training and exercise support for Disaster Medical Assistance Team (DMAT) approved 10/24/00
	16,202	Prop. 10 Services in Ontario-Montclair School Dist. Approved 12/5/00.
	14,000	Breast & Cervical Cancer Control Program approved 12/12/00
	57,410	Black Infant Health Project approved 1/30/01
	32,504	Occupant Protection/Passenger Traffic Safety Program approved 1/30/01.
	1,173,510	Contract with Children and Families Commission approved 1/30/01
Vehicles	30,000	Contract with Children and Families Commission approved 1/30/01
Reimbursements	(266,400)	ROPP grant approved 4/24/01 - reimbursement from Probation department
Subtotal Mid Year Appropriation	<u>2,942,668</u>	
Revenue	751,047	State & Federal Aid
	2,191,621	Current Services
Subtotal Mid Year Revenue	<u>2,942,668</u>	
Subtotal Mid Year Local Cost	<u>-</u>	
Total Appropriation Change	8,356,731	
Total Revenue Change	8,106,731	
Total Local Cost Change	250,000	
Total 2000-01 Appropriation	58,090,322	
Total 2000-01 Revenue	57,890,322	
Total 2000-01 Local Cost	200,000	
Total Base Budget Appropriation	66,447,053	
Total Base Budget Revenue	65,997,053	
Total Base Budget Local Cost	450,000	

PUBLIC HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	1,449,819	Increase due to the addition of 31.2
	494,754	Increase due to reduction of 7.0 in vacancy factor
	(985,211)	Decrease due to turnover and new staff starting at lower pay ranges
	70,150	Increase due to the addition of 1.8 for the approved Abstinence Policy Item
	190,742	Increase due to the approval of fees 4.3
	<u>1,220,254</u>	
Services and Supplies	(2,200,883)	Decrease Rents & Leases per GASB 34 (moved to Cost Applied)
	11,500	Increase GIMS per GASB 34 (moved from Cost Applied)
	(327,944)	Decrease in communications per budget instructions
	(86,700)	Net decrease in Publications and Subscriptions due to Internet usage
	(307,590)	Decrease in one-time purchases of small equipment
	334,749	Increase in COWCAP
	(90,450)	Decrease in Medical supplies due to change in lab procedures
	(152,472)	Net decreases in various minor expenses
	182,230	Increase in Systems Development per budget instructions
	(1,950,905)	Decrease in Professional Services Contracts due to decrease in grants
	29,850	Increase for approved Abstinence Policy Item
	180,000	Increase for approved Spay/Neuter Voucher Policy Item
	<u>(4,378,615)</u>	
Central Computer	(8)	
	14,273	Windows 2000 policy item
	<u>14,265</u>	
Equipment	275,500	Computer equipment, copiers, trailers, transport box, cages
	43,500	Vehicle for Maternal Health; mini van for Family Violence Prevention
	(122,000)	One time equipment purchases made in 2000-01
	(30,000)	One time vehicle purchases made in 2000-02
	<u>167,000</u>	
Transfers	2,200,883	Increase Rents & Leases per GASB 34 (moved from S&S)
	310,846	Increase Human Services System Admin charges
	(11,500)	Decrease GIMS per GASB 34 (moved to S&S)
	<u>2,500,229</u>	
Total Expenditure Authority	<u>(476,867)</u>	
Reimbursements	299,500	Decrease from Probation for end of Home Run Grant
	35,000	Decrease due to end of project - Public Works
	10,000	Decrease due to end of project - Fire District
	50,900	Decrease from Sheriff for end of DEC Grant and DOC SPAN
	(205,910)	Increase from California Children's Services for Public Health Admin charges
	(167,118)	Net inc from Dept of Children's Svcs for SPMP Funds: Rx4KIDS & FSFP Funds: Hope
	(182,600)	Net increase from Dept of Behavioral Health for Children's System of Care and Drug Ct
	(3,100)	Net increase from Probation for the Prep Grant
	(1,293,490)	Net increase from HSS for various programs
	(100,000)	Increase for approved Abstinence Policy Item (reimb from Incentive Money)
	<u>(1,556,818)</u>	
Total Appropriation	<u>(2,033,685)</u>	
Licenses & Permits	(17,600)	Decrease in Dog Tag Licenses and increases in Emergency Med Svcs Personnel
	190,742	Increase due to the approval of fees
State/Federal Aid	(4,386,556)	Decreases of \$1.2 million in Tobacco Education & Prevention, \$2.6 million in Healthy Start, and \$6 million in various other minor programs, and \$14,273 to offset 2410
Current Services	1,993,329	Increases in Children and Families Commission revenues, School Health Contracts, Foundation for Cal State University of San Bernardino and Recording Fees
Other Revenue	6,400	Various minor changes in miscellaneous revenue
Total Revenue	<u>(2,213,685)</u>	
Local Cost	<u>180,000</u>	

PUBLIC HEALTH

BUDGET UNIT: CALIFORNIA CHILDREN'S SERVICES (AAA CCS)

I. GENERAL PROGRAM STATEMENT

California Children's Services is a state program that provides case management, diagnosis, and treatment services to children up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum county funding level. In addition to state realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	4,512,688	6,094,725	5,273,652	7,466,526
Total Revenue	3,267,677	4,809,912	4,004,972	6,181,713
Local Cost	1,245,011	1,284,813	1,268,680	1,284,813
Budgeted Staffing		91.0		103.9
<u>Workload Indicators</u>				
Cases Managed	12,261	7,500	7,122	13,824
Therapy Units	117,609	110,000	124,556	124,000
Claims Processed	70,118	50,000	69,001	67,000

Significant variances between actual and budget for 2000-01 existed in salaries and benefits due to difficulty in filling budgeted positions and high staff turnover. These factors related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 12.9 positions. Budgeted additions of 7.0 positions were mandated by the state based on their recalculation of caseload performed in the fall of 2000. Also reflected in budgeting staffing is an increase of 7.0 positions due to the elimination of the vacancy factor and a decrease of 1.1 positions due to workload change.

PROGRAM CHANGES

Program changes include an increase of \$631,388 in professional services for treatment of clients and \$205,910 in transfers to Public Health for administration charges. These increases were offset by increases in state aid revenues.

GROUP: Human Services System
DEPARTMENT: California Children's Services
FUND : General AAA CCS

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	4,268,046	5,022,025	5,225,197	389,176	5,614,373
Services and Supplies	998,157	1,062,900	1,110,836	535,407	1,646,243
Equipment	7,449	9,800	9,800	(9,800)	-
Transfers				205,910	205,910
Total Appropriation	5,273,652	6,094,725	6,345,833	1,120,693	7,466,526
<u>Revenue</u>					
Current Services	14,331	11,200	11,200	(2,100)	9,100
State, Federal or Gov't Aid	3,990,256	4,798,612	5,049,720	1,122,393	6,172,113
Other Revenue	385	100	100	400	500
Total Revenue	4,004,972	4,809,912	5,061,020	1,120,693	6,181,713
Local Cost	1,268,680	1,284,813	1,284,813	-	1,284,813
Budgeted Staffing		91.0	91.0	12.9	103.9

PUBLIC HEALTH

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	203,172	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	47,936	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>251,108</u>	
Revenue	251,108	
Subtotal Base Year Revenue	<u>251,108</u>	
Subtotal Base Year Local Cost	<u>-</u>	
Total Appropriation Change	251,108	
Total Revenue Change	251,108	
Total Local Cost Change	-	
Total 2000-01 Appropriation	6,094,725	
Total 2000-01 Revenue	4,809,912	
Total 2000-01 Local Cost	1,284,813	
Total Base Budget Appropriation	6,345,833	
Total Base Budget Revenue	5,061,020	
Total Base Budget Local Cost	1,284,813	

Board Approved Changes to Base Budget

Salaries and Benefits	363,200	Addition of 1.2 Clerk II, 3.0 Financial Interviewer, 2.8 Public Health Nurse, 1.0 Registered Nurse II - PH
	384,251	Removal of Vacancy Factor 7.0
	(110,556)	Deletion of 1.0 Public Information Clerk, 1.0 Staff Analyst II, and .1 Contract PH Physician
	(247,719)	Decrease due to staff turnover in existing FTEs caused by new staff beginning at lower pay grades.
	<u>389,176</u>	
Services and Supplies	631,388	Due to increase in professional services required for treatment services
	26,800	Rent increase
	(70,200)	Inventoriable and Non-inventoriable equipment decrease
	(39,000)	Decreases in general maintenance, special departmental and miscellaneous expenses
	(8,000)	Decreases in memberships to bring budget in line with actual expenses
	(4,500)	Decreases in travel and vehicle charges
	(1,081)	Decreases in various minor expenses to bring budget in line with actual expenses
	<u>535,407</u>	
Equipment	<u>(9,800)</u>	No equipment requested
	<u>(9,800)</u>	
Transfers	205,910	Administrative Charges to Public Health
	<u>205,910</u>	
Total Appropriation	<u>1,120,693</u>	
State/Federal Aid	1,122,393	Increase in Claiming for State Aid to Crippled Children and increase in Medi-Cal Outpatient Aid
Current Services	(2,100)	Decrease in Health Fees and Private Pay Outpatient
Other Revenue	400	Increase in Other Revenue
Total Revenue	<u>1,120,693</u>	
Local Cost	<u>-</u>	

PUBLIC HEALTH**BUDGET UNIT: INDIGENT AMBULANCE (AAA EMC)****I. GENERAL PROGRAM STATEMENT**

This budget provides financing for those ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital, under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriations, pays for the Sheriff's Department transport of indigent inmates. The appropriation in this budget unit are maintained at a constant level.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	472,497	472,501	472,501	472,501
Local Cost	472,497	472,501	472,501	472,501

GROUP: Human Services System
DEPARTMENT: Public Health - Indigent Ambulance
FUND : General AAA EMC

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	472,501	472,501	472,501	-	472,501
Total Appropriation	472,501	472,501	472,501	-	472,501
Local Cost	472,501	472,501	472,501	-	472,501

PUBLIC HEALTH

BUDGET UNIT: CAJON PASS ILLEGAL DUMPING CLEAN-UP (RPH PHL)

I. GENERAL PROGRAM STATEMENT

In December 1998, a fire occurred in Cajon Pass as a result of illegal dumping of an estimated 100,000 tons of solid waste. Approximately 40 haulers and contractors have been identified as the parties responsible for the illegal dumping. This special revenue fund, established and managed by the Department of Public Health, Division of Environmental Health, will be used to account for the settlement contributions of the small haulers and the \$750,000 grant from the California Integrated Waste Management Board (CIWMB) and the expenditures associated with the clean-up effort for the illegal dump in Cajon Pass. The State requires a 10% holdback of funds until the project is completed.

The total estimated cost to clean up the site is \$2,800,000. As a result of the settlement agreement among those identified as haulers, the county and the CIWMB, the CIWMB will contribute \$750,000 and the large haulers will pay the balance of the clean-up cost less the contributions received from the small haulers. CIWMB will cover the cost associated with recycling of green waste and concrete, tipping fees, initial re-vegetation, and other costs as identified in the settlement agreement. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	200,000	754,639	608,960
Total Revenue	-	200,000	1,200,557	163,500
Fund Balance		-		445,460

Significant variances existed between actual and budget 2000-01 in revenues due to a one-time grant from CIWMB and additional contributions received from small haulers. This factor relates directly to the increase reflected in expenditures.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The increase reflected in services and supplies is due to additional fund balance available. Fines collected from small haulers are expected to decrease \$111,500. State aid of \$75,000 represents the 10% holdback of the CIWMB grant.

GROUP: Human Services System
DEPARTMENT: Public Health - Cajon Pass
FUND : Special Revenue RPH PHL

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	754,639	200,000	950,000	(341,040)	608,960
Total Appropriation	754,639	200,000	950,000	(341,040)	608,960
<u>Revenue</u>					
Fines & Forfeitures	516,300	200,000	200,000	(111,500)	88,500
State, Federal or Gov't Aid	675,000		750,000	(675,000)	75,000
Other Revenue	9,257				
Total Revenue	1,200,557	200,000	950,000	(786,500)	163,500
Fund Balance		-	-	445,460	445,460

PUBLIC HEALTH

Total Changes Included in Board Approved Base Budget

Mid Year Adjustments

Services and Supplies	750,000	<u>Board Approved Date</u> December 12, 2000 - Board Approved increase in revenue and appropriations for the State matching grant approved March 28, 2000, from California Integrated Waste Management Board (CIWMB) for clean-up of Cajon Pass Illegal Dump.
Subtotal Mid Year Appropriation	<u>750,000</u>	
Revenue	750,000	State Revenue
Subtotal Mid Year Revenue	<u>750,000</u>	
Subtotal Mid Year Fund Balance	<u>-</u>	
Total Appropriation Change	750,000	
Total Revenue Change	750,000	
Total Change	-	
Total 2000-01 Appropriation	200,000	
Total 2000-01 Revenue	200,000	
Total 2000-01 Fund Balance	-	
Total Base Budget Appropriation	950,000	
Total Base Budget Revenue	950,000	
Total Base Budget Fund Balance	-	

Board Approved Changes to Base Budget

Services and Supplies	<u>(341,040)</u>	Decrease in Professional Services used for cleanup of illegal dump.
	<u>(341,040)</u>	
Total Appropriation	<u>(341,040)</u>	
Fines and Forfeitures	(111,500)	Decrease in fines collected from small haulers
State/Federal Aid	(675,000)	Elimination of State Matching Grant received in 2000-01, less 10% holdback to be received in 2001-02.
Total Revenue	<u>(786,500)</u>	
Fund Balance	<u>445,460</u>	

OVERVIEW OF BUDGET

DEPARTMENT: VETERANS AFFAIRS
DIRECTOR: BILL J. MOSELEY
BUDGET UNIT: AAA VAF

I. GENERAL PROGRAM STATEMENT

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of three people in the United States are potential V.A. beneficiaries. In San Bernardino County, this means approximately 575,000 veterans, their dependents and survivors will become recipients of veteran's benefits. Veteran's Affairs provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal or state governments. These benefits include medical care, insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	800,874	839,138	812,254	1,068,151
Total Revenue	261,907	235,000	288,460	264,000
Local Cost	538,967	604,138	523,794	804,151
Budgeted Staffing		18.0		19.0
<u>Workload Indicators</u>				
Subvention Claims Filed	6,011	6,000	5,592	5,500
New Annual Monetary Amounts	7,250,000	7,250,000	7,750,000	7,500,000
Average Annual Award	1,100	1,000	1,143	1,050

The department did not exercise a significant portion of its 2000-01 appropriation authority due to high staff turnover among clerical staff and difficulty in recruiting a Veteran Services Representative. In addition, the state significantly increased payments for subvention and Medi-Cal activities. As a result, the department was well below the local cost target.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing increased by 1.0 position, a Supervising Veteran Services Representative. This position was added to the department due to the increased volume of veterans being seen in the desert communities. On-site supervision will now be available at the Victorville office.

GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND : General Fund AAA VAF

FUNCTION: Public Assistance
ACTIVITY: Veterans Services

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	737,873	778,973	812,920	65,709	878,629
Services and Supplies	179,331	158,454	168,117	(42,457)	125,660
Central Computer	12,690	16,651	10,809	477	11,286
Other Charges	-	700	700	1,100	1,800
Equipment	-	2,000	2,000	3,000	5,000
Transfers	(117,640)	(117,640)	(117,640)	163,416	45,776
Total Appropriation	812,254	839,138	876,906	191,245	1,068,151
<u>Revenue</u>					
State, Federal or Gov't Aid	288,460	235,000	235,000	29,000	264,000
Total Revenue	288,460	235,000	235,000	29,000	264,000
Local Cost	523,794	604,138	641,906	162,245	804,151
Budgeted Staffing		18.0	18.0	1.0	19.0

VETERANS AFFAIRS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	33,947	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	9,663	Result of Building Lease Expenditure transitioning to an Intra-Fund Transfer
2410 Central Computer	(5,842)	
Subtotal Base Year Appropriation	<u>37,768</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>37,768</u>	
Total Appropriation Change	37,768	
Total Revenue Change	-	
Total Local Cost Change	37,768	
Total 2000-01 Appropriation	839,138	
Total 2000-01 Revenue	235,000	
Total 2000-01 Local Cost	604,138	
Total Base Budget Appropriation	876,906	
Total Base Budget Revenue	235,000	
Total Base Budget Local Cost	641,906	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>65,709</u>	Increase due to the addition of 1.0 position & Upgrade of Clerk III to VSR
	<u>65,709</u>	
Services and Supplies	<u>(42,457)</u>	Reduction due to Structure Lease Payments now being reflected as a Transfer
	<u>(42,457)</u>	
Central Computer	477	
Other Charges	<u>1,100</u>	Interest on two (2) computer servers
	<u>1,100</u>	
Equipment	<u>3,000</u>	Principal payments on two (2) computer servers
	<u>3,000</u>	
Transfers	163,416	Increase due to elimination of fund transfer from HSS Admin. & Structure Lease Payments
Total Appropriation	<u>191,245</u>	
State/Federal Aid	29,000	Increase in Subvention, Medi-Cal, and Veterans Service Office Fund per the California Department of Veterans Affairs
Total Revenue	<u>29,000</u>	
Local Cost	<u>162,245</u>	